

**MINUTES OF MEETING OF
THE BOARD OF DIRECTORS OF
LOUISIANA CORRECTIONAL FACILITIES CORPORATION
MONDAY, JUNE 27 2016**

A meeting of the Board of the Louisiana Correctional Facilities Corporation (“LCFC”) was duly called and held on Monday, June 27, 2016 in the Fifth Floor Main Conference Room of Jones Walker LLP, Four United Plaza, 8555 United Plaza Boulevard, Baton Rouge, Louisiana 70809-7000, pursuant to due notice having been given according to Louisiana Public Meetings Law.

The following members were present:

Mr. Ted Riser
Secretary James LeBlanc
Mr. Rhett Covington
Mr. Whalen Gibbs

The following member was absent:

Mr. Charles McDonald

Also present:

Mr. Tom C. Bickham, III – Undersecretary, Department of Public Safety & Corrections
Mr. Billy Breland, Maintenance and Corrections Director – Department of Public Safety & Corrections
Mr. Matt Kern– Jones Walker LLP
Mr. Seth Smith – Chief of Operations, Department of Public Safety & Corrections
Dr. James Bueche – Deputy Secretary, Office of Juvenile Justice
Mr. Byron Poydras – The Bank of New York Mellon Trust Company
Mr. John Mayeaux – Sisung Securities

Item 1 – Call to Order

The meeting was called to order by Mr. Riser. Mr. Riser called roll and noted that a quorum was present and that the Board could conduct its business.

Item 2 - Approval of Minutes of the Board Meeting from February 4, 2016

Motion was made for the approval of minutes from the Board meeting of February 4, 2016 by Mr. Gibbs. The Motion was seconded by Secretary LeBlanc and the Motion passed by unanimous vote.

Item 3 - Update on LCFC Finances (review of bank statements)

Mr. Poydras reviewed the bank statements and stated that all expenses that were approved at the February meeting have been paid. There are no other outstanding expenses to date. All debt service payments have been collected and payments have been rendered on both the 2007 and the 2015 bonds. All payments have been made timely and there are no outstanding payments or requisitions.

Item 4 - Update on projects for Department of Public Safety and Corrections

Mr. Breland stated that construction on Building 10 (Mayflower Street) is progressing well. Prison Enterprises has been moving furniture in and work is still being done on the credit union side. The Prison Enterprises side is approximately 90% complete at this point. He stated that the chiller had broken down because of a blown fuse but that everything is now back up and running. They now have to determine why the fuse blew.

Finding the time capsule held up construction. It has now been found and was reported in the news. Secretary LeBlanc stated that there would be a new time capsule placed where the old one was with similar contents.

Mr. Breland stated that this building has been a challenging project but it is moving along well with an expected completion date of September 2016.

Mr. Breland also stated that the water tower projects at Allen and Avoyelles are completed. There are still a lot of other outstanding issues at other facilities but it has been difficult to address them because of budget cuts. For example, all roofs are in bad shape and will need repairs and/or replacement at some point.

Item 5 – Presentation by Secretary LeBlanc regarding body scanners and take appropriate action

Secretary LeBlanc introduced Seth Smith, Chief of Operations of the Department of Public Safety and Corrections. They then gave a presentation regarding body scanners and how they would be of great use as they can detect contraband including cell phones, shanks and mojo. Mr. Smith stated that the cost of a scanner would include installation and training. Ideally, inmates, visitors and officers would pass through the body scanner. To pass through the scanner would take 3-5 seconds per person. Secretary LeBlanc stated that Orleans Parish Prison now has a new facility and that they have body scanners.

Secretary LeBlanc stated that the staff is low at this point because of budget concerns, so this technology would certainly help a great deal.

Motion was made for the approval of the purchase of a body scanner using funds (approximately \$185,000) that were returned from the skilled nursing facility by Secretary LeBlanc. The Motion was seconded by Mr. Gibbs and the Motion passed by unanimous vote.

Item 6 - Presentation by Secretary LeBlanc regarding hot water heater at Louisiana Transitional Center for Women (LTCW) and take appropriate action

Mr. Breland stated that the hot water heater broke down at LTCW. To replace the existing hot water heater, it would have cost approximately \$45,000. They replaced it instead with a 100-gallon tank and two instantaneous heaters for a cost of \$10,438.38. There was an emergency order issued and Mr. Breland presented the authorization letter at the meeting and passed around to the board members for review. A copy of this authorization letter along with receipts is attached. Chairman Riser then signed the request letter and payment was approved for the project out of the LCFC 2007 Administrative Expense Fund. The original signed request letter was given to Mr. Poydras to effect payment. Motion was made for the approval of this expenditure by Secretary LeBlanc. The Motion was seconded by Mr. Covington and the Motion passed by unanimous vote.

Item 7 – Presentation by Dr. Bueche, Deputy Secretary of the Office of Juvenile Justice

Secretary LeBlanc introduced Dr. James Bueche, Deputy Secretary of the Office of Juvenile Justice. Dr. Bueche stated that this was an informational meeting for him to try to determine if LCFC financing would be an option for another juvenile facility in Baton Rouge (at Jetson site) and in Monroe (at Swanson site). His department is currently looking at options to try to move forward using smaller, regional facilities. There was information presented by Mr. Mayeaux regarding the state debt service ceiling and there was information presented by Mr. Kern regarding the process to be followed for possible LCFC financing. All agreed that the first step would be for the Office of Juvenile Justice to contact Jay Dardenne, Commissioner of Administration and then come back to LCFC once more details were in place.

Item 8 - Approval of reimbursement of expenses incurred by Board members for travel expenses

Motion was made by Secretary LeBlanc for the approval of reimbursement of expenses incurred by Board Members, Mr. Riser and Mr. Gibbs. The Motion was seconded by Mr. Covington and the Motion passed by unanimous vote.

Item 9 - Approval of legal fees submitted by Jones Walker LLP (JW Invoice Nos. 819057 dated February 22, 2016, 823938 dated March 23, 2016, 828818 dated April 25, 2016, 833787 dated May 25, 2016 and 837907 dated June 21, 2016)

Motion was made for the approval of legal fees submitted by Jones Walker LLP by Mr. Gibbs. The motion was seconded by Mr. Covington and the Motion passed by unanimous vote.

Item 10 – Approval of The Bank of New York Mellon Trust Company Invoice No. 252-1931251 in the amount of \$2,000.00 for the Administration Fee for the period March 9, 2016 to March 8, 2017

Motion was made for the approval of The Bank of New York Mellon Trust Company Invoice No. 252-1931251 by Mr. Gibbs. The motion was seconded by Mr. Covington and the Motion passed by unanimous vote.

Item 11 - Transaction of such other business as may properly come before
the Board

There was no other business to transact. Motion was made to adjourn by Mr. Gibbs. The Motion was seconded by Mr. Covington and the Motion passed by unanimous vote.