

# West Calcasieu Port Board Meeting Minutes

200 Old Ferry Road, Sulphur, Louisiana 70665  
November 1, 2022

**1. Call to order**

President Dick Kennison called to order the regular meeting of the West Calcasieu Port at approximately 3:00 p.m. on November 1, 2022.

**2. Invocation**

Lynn Hohensee led the invocation.

**3. Pledge of allegiance**

Tim Dougherty led the pledge of allegiance.

**4. Roll call**

Tim Dougherty conducted a roll call. The following persons were present:

Dick Kennison  
Wilmer Dugas  
Tim Dougherty

Also present were Port Director Lynn Hohensee, Darla Perry, Oliver Schrupf, Chuck Stutes, and Joanne Coleman.

**5. Approval of minutes of the October 4, 2022 regular monthly**

A motion was made by Wilmer Dugas to approve the minutes of the October 4, 2022 regular monthly meeting, 2nd by Tim Dougherty. No opposition. Motion carried.

**6. Amendments, additions, and deletions to the proposed agenda**

No amendments, additions, or deletions at this time.

**7. Review and approve selection committee recommendation for Hurricane Laura projects for Project Inspector and approve the contract;**

Darla reported that an RFP was put out for a project inspector and received two proposals. The proposals were analyzed and scored by the selection committee, who recommends River West Enterprises.

After a brief discussion, a motion was made by Wilmer Dugas to approve selection committee recommendation for Hurricane Laura projects for Project Inspector and approve the contract, 2nd by Tim Dougherty. No opposition. Motion carried.

**8. Approve Port Director Authority to engage in necessary inspections to proceed with hurricane repair projects;**

A motion was made by Tim Dougherty to approve Port Director Authority to engage in necessary inspections to proceed with hurricane repair projects, 2nd by Wilmer Dugas. No opposition. Motion carried.

9. **Approve Resolution designating Joseph R Kennison, West Calcasieu Port President, to act on behalf of West Calcasieu Port in all matters pertaining to project – F P & C Project No. 36-P05-22-01 – New Property along Gulf Intracoastal Waterway, including certifying requests for State disbursements;**

Darla stated that the resolution was giving Dick Kennison authority to act on behalf of the port for the F P & C Project for purchasing new property along the Gulf Intracoastal Waterway.

After a brief discussion, a motion was made by Wilmer Dugas to approve resolution designating Joseph R Kennison, West Calcasieu Port President, to act on behalf of West Calcasieu Port in all matters pertaining to project – F P & C Project No. 36-P05-22-01 – New Property along Gulf Intracoastal Waterway, including certifying requests for State disbursements, 2nd by Tim Dougherty. No opposition. Motion carried.

10. **Discuss and take action on non-renewal of GES lease;**

Lynn Hohensee reported that they would like to give GES a notice of non-renewal of their monthly lease and give them until December to remove their equipment from the lease property.

After a brief discussion, a motion was made by Wilmer Dugas to give notice to GES of non-renewal of their lease, 2<sup>nd</sup> by Tim Dougherty. No opposition. Motion carried.

11. **Committee Reports**

There are no Committee Reports at this time.

12. **Port Director Report; Announcements/Reports (Legal, Financial, Engineer)**

- a. **Port Director:** Port Director Lynn Hohensee reported that everything sits with the Austin office on the EDA project and is only waiting on Corey Dunn to give the final approval.

The Dolphin project, a partnership with Devall Southern and the port, is moving forward.

Mr. Hohensee also reported that he has a meeting with CEO of GES this week.

LeBlanc Boat & Barge hit the Ellender bridge. The DOTD does not feel there is any structural damage causing a limit to water or land traffic.

Additionally, he stated that International L&G Summit is happening this week and Lynn will be attending as a guest.

He has reached out Great Lakes Dredging about the possibility of assisting them with their Driftwood L&G Terminal construction since they already have the right of way agreement in place for the pipeline.

- b. **Legal:** Jackson Schrupf had nothing to report at this time.

- c. **Financial:** Darla Perry stated that the port started the is 386 more barge days than last year and 1600 year to date ramp versus 450 last year at this time. She also reported that the Port took in a little over \$114K for the month of September and expended \$43,721, leaving a net plus cash flow of \$70,501.

Darla also reported that they have worked non-stop on the VLS building FEMA project and would like input on the new building. FEMA wants a preliminary design for December. Have collected from FEMA a little over \$260,000. She anticipates a total of around \$3.5 million in

FEMA funding for the various projects. After 17 years of working on an appeal with FEMA for Hurricane Rita, they received an offer to settle for \$82,348 to pay for levees that may need to be built around the disposal site.

- d. **Engineer:** Chuck Stutes reported that they have submitted revised plans on the bulkhead and crane pad project and have received DOTD approval. They are now waiting on EDA approval.

He stated that they have received approval to proceed with advertising for bids for the STAR building project.

Mr. Stutes also reported that their goal is to have the dredging plans for the west barge basin to DOTD for their approval.

He also reported that they are moving forward on the VLS project. The biggest decision now is the scope of the project.

After a brief discussion, a motion was made by Wilmer Dugas to accept the Port Director, Legal, Financial, and Engineer reports presented above, 2<sup>nd</sup> by Tim Dougherty. No opposition. Motion carried.

**13. Public Comments**

There are no public comments at this time.

**14. Adjournment**

President Dick Kennison adjourned the meeting at approximately 3:46 p.m.

  
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President

  
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Secretary