

MINUTES OF MEETING
LOUISIANA ASSESSORS' ASSOCIATION
RETIREMENT BOARD OF TRUSTEES

TUESDAY
JULY 28, 2015

A meeting of the Louisiana Assessors' Association Retirement Board of Trustees was held Tuesday, July 28, 2015 at the Louisiana Assessors' Association Office located at 3060 Valley Creek Drive, Baton Rouge, Louisiana. The following members were present: President Jimmy Laurent, Jr., Treasurer Barney "Frog" Altazan and Members Erroll Williams, James "Jimbo" Stevenson, Rhyn Duplechain, Richard Earl, Stephanie Smith, Charlie Henington, Brian Wilson, Louis Hebert, Glenda Gaspard, and Phyllis Mendoza. Absent were Vice President Rick Ducote, James Johnson, Irby Gamble, Representative Kevin Pearson and Senator Elbert Guillory.

Following the roll call, prayer, Pledge of Allegiance, and Public Comment period wherein no members of the public spoke a motion entered by Erroll Williams, seconded by Jimbo Stevenson passed to approve the minutes of the April 28, 2015 meeting of the Retirement Board of Trustees.

The next agenda item was the presentation of the May 31, 2015 Retirement financial reports by Anita Owens. A motion was entered by Phyllis Mendoza and seconded by Charlie Henington to accept the financial reports. The motion passed with no objections.

The next agenda item was the presentation by Kathy Bertrand of the report of refunds, reciprocals, transfers, retirees and deaths. A motion to accept the report was entered by Louis Hebert, seconded by Glenda Gaspard passed unopposed.

A motion was made by Richard Earl and seconded by Jimbo Stevenson to amend the order of items on the agenda and take up agenda item 10 prior to agenda item 9. The motion passed unanimously.

Mr. Robert McManama from Loomis Sayles provided a portfolio update and future expected market performance.

Agenda Item 9 was a presentation by Investment Consultant, Jon Breth of The Bogdahn Group. Mr. Breth provided an update of LARF's overall investment return performance as of June 30, 2015.

Mr. Breth then presented an International Equity Evaluation report for the Boards' consideration. Included in the report were profiles of five different managers. They were Capital Group (Europacific), Litmans Gregory Fund Advisors, Thompson, Siegel & Walmsley, Neuberger Berman, and Polaris. Each firm was described and evaluated on its company profile, its investment summary and philosophy, research and screening process.

A motion was then made by Richard Earl and seconded by Louis Hebert to interview in October both Capital Group (Europacific Growth Fund) and Thompson, Siegel & Walmsley (Transamerica International Equity) for emerging and developed markets investments to complement those of State Street. The motion passed unanimously. A total of one hour will be allotted during the October 29 meeting in which to conduct the manager interviews.

The last segment of Mr. Breth's report was a review of updates to the LARF Investment Policy. A motion by Louis Hebert was seconded by Phyllis Mendoza to accept the revisions to the Investment Policy as of July 2015. The motion passed with no objections.

Agenda Item 11 was an address to the Board by Actuary Gary Curran. Mr. Curran presented the 2015-2016 actuarial contract for between G. S. Curran & Company, LTD and the Louisiana Assessors Retirement Fund. Mr. Rhyn Duplechain made a motion and Mr. Jimbo Stevenson seconded the motion to accept the new actuarial contract. The motion passed with no objections.

Mr. Curran then explained the expanded GASB 67 and 68 reporting method along with some necessary updates and changes to the 2013 and 2014 fiscal year GASB 67 and GASB 68 liabilities. On a motion by Erroll Williams and second by Charlie Henington, the revised GASB 67/68 allocation report was accepted unanimously.

Mr. Curran recommended to the Board an update of the actuarial equivalence factors. A motion was made by Glenda Gaspard, seconded by Stephanie Smith and the motion passed with no objections to accept the recommendation to update the actuarial equivalence factors.

A motion was entered by Charlie Henington and seconded by Jimbo Stevenson to skip to agenda item 15, a presentation by Ms. Denise Akers, legal counsel for the Assessors' Retirement system. The motion passed unanimously. Ms. Akers provided an update on legislation passed in the 2015 Louisiana Legislative session and also notified the Board that Orleans had paid the remaining balance of ad valorem taxes due for fiscal year 2015.

Resuming the order of the agenda, item 12 was to review the audit proposal to revise the 2012 – 2013 fiscal year GASB 67/68 audit report due to the discovery of some erroneous data and to review the GASB 67/67 audit proposal for the 2013 – 2014 fiscal year. The revised report will be provided at an additional cost of \$2,500 and the 2014 report will be provided at a maximum cost of \$19,500. A motion to accept the two GASB audit proposals was made by Charlie Henington and seconded by Erroll Williams. The motion passed unanimously.

Agenda Item 13 was the presentation of the 2015 – 2016 LARF budget by Director Nannette Menou. A motion to accept the budget was entered by Erroll Williams, seconded by Phyllis Mendoza and passed with no objections.

The Retirement Board then considered quotes on flood insurance for the Louisiana Assessors' Association Office. Being that the Retirement system is the mortgage holder of the note for the Association the Retirement Board members agreed that the flood insurance was a necessary precautionary measure. A motion was made by Erroll Williams and seconded by Jimbo Stevenson to recommend to the Association that it procure flood insurance at the best rate quoted which was a \$1,250 deductible, annual cost of \$2,064 and building coverage in the amount of \$500,000 with \$55,000 in contents coverage. The motion passed unanimously.

There being no further business to come before the Committee, a motion to adjourn was made by Erroll Williams, seconded by Charlie Henington and with no objections the meeting was adjourned.