

## MEETING MINUTES

### LOUISIANA ASSESSORS' RETIREMENT BOARD OF THE LOUISIANA ASSESSORS' ASSOCIATION

TUESDAY, JULY 27, 2021  
1:30 P.M.

HILTON BATON ROUGE CAPITOL CENTER, RIVERVIEW ROOM  
201 LAFAYETTE STREET, BATON ROUGE, LOUISIANA 70801

A meeting of the Louisiana Assessors' Retirement Board was held Tuesday, July 27, 2021 at 1:30 p.m. at the Hilton Baton Rouge Capitol Center, Riverview Room, 201 Lafayette Street, Baton Rouge Louisiana 70801. The following members were present: President Tab Troxler, Vice President Lance Futch, and Members Taylor Barras, Michael Bealer, Richard Earl, Irby Gamble, Glenda Gaspard, Louis Hebert, Charlie Henington, Phyllis Mendoza, Jimbo Stevenson and Glenn Waguespack. Absent were Treasurer Jeff Gardner and members Lee Brown, Senator Price, Representative Hollis and Erroll Williams.

Following the roll call, prayer, Pledge of Allegiance and public comment period wherein no members of the public spoke, the first item for discussion on the Agenda was the approval of the minutes from the April 27, 2021 meeting. A motion was made by Glynn Waguespack and seconded by Irby Gamble, all approved, and the motion to approve the minutes, passed.

The May 2021 Financial Report was delivered by Staff Accountant, Anna Wessman. The Balance Sheet and Income Statement were provided. Following is a summary:

	As of May 31, 2021	Current Month this Year	Year to Date this FY
Total Assets	\$ 540,620,443.71		
Total Liabilities	\$ 16,133.06		
Total Capital	\$540,604,310.65		
Total Liabilities & Capital	\$540,620.443.71		
Total Revenue		\$ 5,921,433.10	\$99,777,702.14
Total Expenses		\$ 2,343,171.30	\$19,563,233.49
Net Income		\$ 3,578,261.80	\$80,214,468.65

The Financials were approved with a motion by Jimbo Stevenson and a second by Richard Earl. All were in favor and the motion passed.

A report on the 2nd Quarter 2021 Retirement System Refunds, Transfers, Reciprocals, Retirements and Deaths was provided by the Executive Director. A motion to approve the report was provided by Charlie Henington. The motion was seconded by Glenda Gaspard and all were in favor and the motion carried.

The next item on the Agenda was a presentation by the AndCo, Investment Consultant, Jon Breth. Mr. Breth provided a market overview of the second quarter 2021 and reviewed the Preliminary Portfolio Performance through June 30, 2021. The Total Fund return for the second quarter 2021 was 5.19%, and for the fiscal year to date was 17.41%

and the 1 year return is 23.36%. As a recap of the Fiscal Year to Date Market Value of the fund, the current Preliminary June 30, 2021, Total Fund is \$538,812,085.

The Investment Consultant then reviewed a rebalancing report, which reflects transactions which have taken place through July 2021 and transactions we anticipate for the second half of the year 2021 in order to fund the cash needs of the plan and provide for some rebalancing. The recommended rebalancing actions include:

1. Cash Raise for Distributions - \$3M from GAMCO
2. Cash Raise for Distributions - \$1.5M from GAMCO & \$1.5M from Westfield when needed
3. Rebalance \$3.5M from GAMCO and \$3M from Westfield to Orleans

A motion was made by Taylor Barras and seconded by Phyllis Mendoza to accept the above rebalancing transactions. The motion passed with no objections.

The Investment consultant then provided a proposed Consulting Agreement, between AndCo and LARF. The agreement is a 3 year contract with annual fees increasing by \$2,500 each year. A motion was provided by Irby Gamble and seconded by Jimbo Stevenson to approve the contract, with an effective date of October 1, 2021, providing signing authority to the Executive Director. All agreed and the motion passed.

The next item on the Agenda, was a presentation and discussion by Greg Curran, with G. S. Curran & Company, LTD. Mr. Curran provided a discussion on the forecast of where we are as a fund, taking into account returns, the valuation interest rate, setting the employer contribution rate and the decision on issuing a Cost of Living increase, which provided thirty minutes of Actuarial Science Trustee Training for those in attendance.

Mr. Curran then addressed the board on the required decision of the Board in setting the Employer Contribution rate, effective October 1, 2021. The committee and the audience participated in a discussion of where to set the rate for the next fiscal year. From the audience, a suggestion to consider a rate of 3%, was made by Lafayette Parish Assessor Conrad Comeaux. A motion was made by Charlie Henington to set the Employer Contribution rate at 6% and consider 2022 legislation to adjust the Employee rate to a lower rate. There was a second by Richard Earl. After discussion by the committee, a substitute motion was made by Glenn Waguespack to consider a 5% Employer contribution rate. There was a second to this motion by Richard Earl. Comments from the audience were taken into consideration again, and there was discussion and clarification by the committee. Mr. Henington then agreed to withdraw his original motion. The current motion before the committee, by Glenn Waguespack and Richard Earl, was to set the employer contribution rate at 5% effective October 1, 2021, contingent upon PRSAC's approval of the Valuation Report in their August meeting. The Board was in unanimous favor and the motion passed.

The Actuary then discussed the ability of the fund to issue a Cost of Living increase to retirees, with an effective date of October 1, 2021. A document was provided to the committee members, outlining the four types of COLAs with the lifetime cost of each COLA at various Employer Contribution rates. A motion was made by Charlie Henington to provide a COLA using the formula  $\$1 \times (\text{Active Service} + \text{Period Retired})$ , effective

October 1, 2021, contingent upon PRSAC's approval of the Valuation Report. The motion was seconded by Jimbo Stevenson and without any opposition, the motion passed.

The next item on the agenda was a presentation of a new contract for the Actuarial Services of G. S. Curran & Company, effective October 2021-2022. There were no changes in the contract from the last fiscal year agreement. A motion was made by Louis Hebert and seconded by Irby Gamble to approve the contract. The motion passed.

Mr. Curran completed his presentation with comments on the PRSAC meeting scheduled for August 17, 2021 at 10:00 am.

The Executive Director then provided a review of the Engagement letters for the Assessors' Retirement Fund Financial audit and the Retirement Fund Employer's Pension Report for the fiscal year ending September 30, 2021, by auditor, Hawthorn, Waymouth & Carroll. Both audit engagement letters were approved by the Board, with a motion by Glenn Waguespack and a second by Taylor Barras. All were in favor and the motion passed.

The Retirement System Attorney, Ms. Denise Akers, then addressed the Board and presented a contract between Akers & Wisbar and LARF, with a new hourly rate increase from \$240/hour to \$250/hour, effective January 1, 2022. The contract was approved in a motion by Charlie Henington and a second by Jimbo Stevenson. The motion passed with no objection.

The LARF Proposed Budget for the fiscal year October 1 2021- September 30 2022 was presented to the Board. The Executive Director indicated that the Employer Contribution rate on the Budget reflected a rate of 8% and would have to be amended to take into consideration the rate of 5%. The budget, with the adjustment to the Employer Contribution rate was approved in a motion by Glenn Waguespack and seconded by Richard Earl. All were in favor and the motion passed.

There being no further business to come before the Retirement Board, a motion to adjourn was made by Louis Hebert, seconded by Glenn Waguespack and with no objections, the meeting was adjourned.