**MINUTES OF DECEMBER 21, 2021, REGULAR MEETING**

**Board of Commissioners of**

**Bayou D’Arbonne Lake Watershed District**

Union Parish Courthouse Annex

303 East Water Street

Farmerville, LA 71241

6:30 p.m.

1. Roll Call – Terry Morris called the meeting to order at 6:30 p.m. Commission members present were Terry Morris, Richard Royal, Steve Cagle and Clint Graham. Todd DeMoss, Ken Myers, and Trey Towns were absent. Bill Carter was also present.
2. Invocation/Pledge of Allegiance – Richard Royal led the invocation and Steve Cagle led the Pledge of Allegiance.

C. Public Comment Registration – No one signed up for public comment.

D. Agenda Approval – Motion was made by Steve Cagle and seconded by Clint Graham to approve the December 2021 Agenda. The motion passed unanimously.

E. Approval of Minutes – Motion was made by Clint Graham and seconded by Steve Cagle to approve the minutes of the November 2021 meeting. The motion passed unanimously.

F. Financial Reports/Budget/Audit:

1. Approve November 2021 Bank Account Summary – Motion was made by Richard Royal and seconded by Steve Cagle to approve the November 2021 Bank Account Summary. The motion passed unanimously.
2. Approve November 2021 Bank Statement Reconciliation - Motion was made by Richard Royal and seconded by Clint Graham to approve the November 2021 Bank Statement Reconciliation. The motion passed unanimously.
3. Approve November 2021 Financial Report – Motion was made by Richard Royal and seconded by Clint Graham to approve the November 2021 Financial Report. The motion passed unanimously.
4. Adopt 2022 Budget – Motion was made by Clint Graham and seconded by Richard Royal to adopt the 2022 Budget. The motion passed unanimously.

G. Old and New Business:

* + 1. Spillway Beach Area Improvements – Bill Carter said that this project is complete, and the contractor has been paid.
		2. Boat Launch Areas – Maintenance / Improvements – No action taken.
		3. Boat Launch Fees – Status – Richard Royal said that to date, $24,738.06 has been collected in boat launch fees.
		4. Select Date, Time, and Place of 2022 Regular Meetings – Motion was made by Steve Cagle and seconded by Richard Royal to continue the same schedule having each regular meeting on the third Tuesday of every month, excluding December, at 6:30 p.m. at the Union Parish Courthouse Annex. The motion passed unanimously.
		5. Elect 2022 Officers – Bill Carter opened the floor for nominations for President. Steve Cagle nominated Terry Morris. There were no other nominations. Terry Morris was elected President unanimously.

Mr. Carter opened the floor for nominations for Vice-President. Steve Cagle nominated Richard Royal. There were no other nominations. Richard Royal was elected Vice-President unanimously.

Mr. Carter opened the floor for nominations for Secretary-Treasurer. Steve Cagle nominated Todd DeMoss. There were no other nominations. Todd DeMoss was elected Secretary-Treasurer unanimously.

* + 1. Louisiana Annual Ethics Training – Terry Morris reminded the Commission members that the ethics training was due before the end of the year.
		2. Louisiana Annual Sexual Harassment Training – Bill Carter told the Commissioners that the legislative auditor requires annual sexual harassment training and said that he would be providing the training to all of the Commissioners.
		3. Annual Financial Disclosure (Due May 15) - Terry Morris reminded the Commission members that the Annual Financial Disclosure was due by May 15, 2022.

H. Public Comment – No one signed up for public comment.

I. Adjourn – A motion to adjourn was made by Steve Cagle and seconded by Richard Royal. The motion passed unanimously, and the meeting adjourned.