

**MEETING MINUTES OF THE BOARD OF DIRECTORS
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of the New Orleans Public Facility Management, Inc. was held on Wednesday, December 14, 2011 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Chairman Rodrigue called the meeting to order at 2:30 p.m. and asked for a roll call. The results were as follows:

John Amato	Present
Jay H. Banks	Present
James Besselman	Present
Cynthia Butler-McIntyre	Absent
Klara B. Cvitanovich	Absent
Alfred L. Groos	Present
Don C. Hubbard	Present
Edward D. Markle	Present
Melvin J. Rodrigue	Present
Fred W. Sawyers	Present
Carroll W. Suggs	Present
James Bryan Wagner	Present

The total number present at roll call was ten (10).

Chairman Rodrigue requested a motion to approve the NOPFMI Board Meeting Minutes of November 16, 2011. Vice Chairman Suggs moved approval, seconded by Director Besselman. **Motion approved** with no additions, corrections, deletions or changes noted.

Director Amato Suggs moved approval of the contract with Integrated Data Systems, Inc. to provide internet network support. Motion seconded by Vice Chairman Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Serenic Canada to furnish and install Human Resources Information System (HRIS) Software and provide training. Motion seconded by Director Amato. **Motion approved.**

Mr. Tim Hemphill, Vice President of Sales & Marketing, gave the Sales & Marketing and Communications reports.

With no other business to come before the Board, Chairman Rodrigue asked for a motion to adjourn. Vice Chairman Suggs moved adjournment, seconded by Director Besselman. **Motion approved** and the meeting adjourned at 2:35 p.m.

ATTEST: _____
AL GROOS, SECRETARY

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**MEETING MINUTES OF THE BOARD OF COMMISSIONERS
ERNEST N. MORIAL NEW ORLEANS EXHIBITION HALL AUTHORITY**

A Meeting of the Ernest N. Morial New Orleans Exhibition Hall Authority was held on Wednesday, December 14, 2011 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

President Rodrigue called the meeting to order at 2:35 p.m. and asked for a roll call. The results were as follows:

John Amato	Present
Jay H. Banks	Present
James Besselman	Present
Cynthia Butler-McIntyre	Absent
Klara B. Cvitanovich	Absent
Alfred L. Groos	Present
Don C. Hubbard	Present
Edward D. Markle	Present
Melvin J. Rodrigue	Present
Fred W. Sawyers	Present
Carroll W. Suggs	Present
James Bryan Wagner	Present

The total number present at roll call was ten (10).

President Rodrigue requested a motion to approve the ENMNOEHA Board Meeting Minutes of November 16, 2011. Vice President Suggs moved approval, seconded by Commissioner Banks. **Motion approved** with no additions, corrections, deletions or changes noted.

Treasurer Sawyers moved approval of the resolution approving the Louisiana Compliance Questionnaire for Audit Engagement. Motion seconded by Vice President Suggs. **Motion approved.**

Vice President Suggs moved approval of the Co-Operative Endeavor Agreement for Banners with Freeman Decorating Company. Motion seconded by Commissioner Amato. **Motion approved.**

Treasurer Sawyers moved approval of the renewal with Government Related Services of Louisiana, Inc. to provide Legislative/Community Relations Services. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the renewal with Roedel Parsons Koch Blache Balhoff & McCollister to provide Legislative/Community Relations Services. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the renewal with Kullman Firm, A.P.L.C. to provide Labor/Employment Legal Services. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the renewal with Oats & Hudson to provide Legal Services. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the renewal with Roedel Parsons Koch Blache Balhoff & McCollister to provide Legal Services. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the renewal with Roof Technologies, Inc. to provide repairs to Phase II Rubber Roof Change Order No. 1. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the renewal with Kass Brothers, Inc. to provide Improvements to Lot H Change Order No. 1. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the renewal with Stuart Consulting Group, Inc. to provide Engineering and Design Services for Lot H Change Order No. 1. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the renewal with Southern Earth Sciences, Inc. to provide Testing Lab Services. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the renewal with B-R Carts & Kiosks, Inc. to purchase Coffee Carts. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the renewal with StageLight Louisiana to purchase LED Fixtures. Motion seconded by Vice President Suggs. **Motion approved.**

Commissioner Wagner moved approval of the 2012 Budgets (Operating; Taxes & Debt Service and Current Year Projects). Motion seconded by Commissioner Amato. **Motion approved.**

Ms. Alita Caparotta, Vice President of Finance & Administration reviewed the October 2011 Financial Statements, and the 2007-2011 Tax Collections.

Bob Johnson discussed the Great Hall Renovation stating that the Dust wall has been completed in Hall B. Ground breaking ceremony will be between now and the next Board Meeting so please be on the lookout for the invite.

With no other business to come before the Board, President Rodrigue asked for a motion to adjourn. Vice President Suggs moved adjournment, seconded by Commissioner Hubbard. **Motion approved** and the meeting adjourned at 2:55 p.m.

ATTEST: _____
AL GROOS, SECRETARY

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