



At 8:30 a.m. on February 16, 2024, Kristine A. Kobila called the meeting to order, with the following members present:

Kristine A. Kobila, Chair  
David K. Brossett

Also present: Tyson J. Ducote, Executive Director  
Justin G. Owens, Deputy Director  
Paul H. Spaht, Board Legal Counsel

Members absent: Michael F. Holly

After the meeting was called to order, the agenda was reviewed.

The Complaint Review Committee ("CRC") unanimously approved the motion made by **Mr. Brossett**, seconded by **Ms. Kobila**, to enter executive session to discuss investigative proceedings regarding allegations of misconduct.

[La. R.S. 42:17(A)(4)]

Discussion of the following matters:

- Case 2022-33
- Case 2022-20
- Case 2023-09
- Case 2023-24

The CRC unanimously approved the motion by **Mr. Brossett**, seconded by **Ms. Kobila**, to exit executive session.

#### 2022-33

Respondent did not appear for the informal conference claiming confusion about the date on which the conference was to be held. Respondent had also failed to attend the informal conference scheduled for December 1, 2023. After discussion, the CRC instructed Owens to advise Respondent of the rescheduled informal conference date and that Respondent's failure to appear will result in the CRC preferring formal charges against her and scheduling the matter for a formal hearing with the board.

#### 2022-20

Owens advised the CRC that Respondent has failed to make installment payments in connection with the Consent Order signed and accepted by the Board in May of 2023. The CRC unanimously approved the motion by **Ms. Kobila**, seconded by **Mr. Brossett**, to instruct Owens to notify Respondent that the remaining balance owed must be received within sixty days (no later than April 16, 2024) and that, if Respondent fails to do so, Board counsel will file a petition in court to make the Consent Order the judgment of the court and executory.

#### 2023-09

Owens advised the CRC that Respondent has refused the proposed Consent Order. The CRC unanimously approved the motion by **Ms. Kobila**, seconded by **Mr. Brossett** to prefer formal charges against the Respondent and schedule the matter for a formal hearing before the board.

2023-24

Owens advised the CRC that Respondent had returned the signed Consent Order along with certified checks for the associated fine and administrative costs and confirmation of successful completion of the board's online *Laws & Rules Quiz* with a score higher than 80%. The CRC unanimously approved the motion by **Mr. Brossett**, seconded by **Ms. Kobila**, to accept the Consent Order and present it to the full board for its acceptance. However, the CRC will be unable to present the Consent Order today to the full board for its acceptance due to the anticipated number of non-CRC members who will be attending that full board meeting.

**Minutes:**

The minutes of the previous meeting were reviewed.

The CRC unanimously approved the motion by **Mr. Brossett**, seconded by **Ms. Kobila**, to approve the December 1, 2023 CRC minutes.

The CRC unanimously approved the motion by **Mr. Brossett**, seconded by **Ms. Kobila**, to adjourn the meeting.

Respectfully submitted,



Kristine A. Kobila, Chair