Imperial Calcasieu Human Services Authority

Special Meeting

July 9, 2014, 1:00 – 2:00 PM

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MINUTES

1. CALL TO ORDER

Doug Hebert called the meeting to order at 1:10 PM noting that a quorum was present.

1. ROLL CALL

Board members in attendance.

a. Doug Hebert, Jr., appointed by Allen parish

b. Clarence “Chris” Stewart, appointed by Governor Jindal

c. Sandy Gay, appointed by Calcasieu Parish

d. Patricia Farris, appointed by Beauregard Parish

e. David Palay, appointed by Governor Jindal

g. Susan Dupont, appointed by Cameron Parish

EXECUTIVE STAFF PRESENT

a. Tanya McGee, Executive Director

b. Alayna Patterson, Executive Assistant

c. Paul Duguid, Chief Financial Officer

1. EXECUTIVE DIRECTOR REPORT

Executive Session Staff Performance Evaluations and

Program Adjustments

Tanya McGee informed the Board the need for this special emergency meeting was to discuss personnel matters within the satellite clinics in Allen and Beauregard Parishes.

David Palay questioned why remaining Board members were not present for this meeting? Tanya stated that Shawn Sabelhaus was out of town and Christina Mehal was tending to an ill child. David stated for the record that Board members for these specific areas in which Tanya was to discuss were in fact present.

Doug entertained motion to enter into Executive Succession. David Palay moved and Susan Dupont seconded. It was unanimously passed by the Board. Alayna Patterson excused herself from the meeting at this time.

The open meeting reconvened. No board business nor board motions were conducted during the executive session.

IV. NEXT MEETING – August 12, 2014

V. ADJOURNMENT