

MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY BOARD MEETING – June 21, 2022

C. Faucheux called the meeting to order at approximately 3:30pm on Tuesday, June 21, 2022, via teleconference. All members were present including C. Faucheux, H. Banquer, S. Jasmin, K. Bourgeois, and E. Broussard, III thus achieving a quorum.

Also present were R. Killebrew, S. Van Sickle (Transdev), L. Andrews (Solutient), and A. Thompson (Solutient).

C. Faucheux asked all board members to review the minutes from the May 26, 2022, board meeting. It was moved to accept by H. Banquer and seconded by S. Jasmin. Motion carried unanimously.

C. Faucheux asked if there were any public questions or comments. I. Mathieu was in attendance but did not have any comments.

Operations Report for May 2022. The number of passengers transported in May was 1,267. The daily average was 50.68 riders. Average scheduled trips per hour was 1.25. There were 15,127 miles traveled. The ADA denial rate was 0%. R. Killebrew stated that ridership is continuing to increase. He also mentioned that he had been in contact with St. Charles and St. John the Baptist EOCs to coordinate hurricane plans and will be meeting with the St. Charles Parish EOC July 5th. He has attempted calling St. James to no avail.

L. Andrews presented the May 2022 Secretary/Treasurer's Report. Profit and Loss through May 31, 2022 is \$248,559.69. Profit and Loss from inception through May 31, 2022, is \$252,526.31. Total Equity & Liabilities as of May 31, 2022, totals \$640,471.86. The Statement of Cash Flows shows total cash as of May 31, 2022, and inception through May 31, 2022, to be \$391,785.11.

C. Faucheux requested a motion approving the May 2022 Secretary/Treasurer's Report. It was moved by E. Broussard, III and seconded by K. Bourgeois. Motion carried unanimously.

L. Andrews listed the following checks for accounts payable: Dave Millet Insurance, Invoice No. 10229 (RPTA Board Insurance), \$4,437.71, Check No. 2373; Solutient, Invoice No. 12132 (May Services), \$6,250, Check No. 2374; and Transdev, Invoice No. 501-2022 (May Services), \$96,220, Check No. 2375.

C. Faucheux requested a motion for approval of the accounts payable. Approval of the accounts payable was moved by K. Bourgeois and seconded by E. Broussard, III. Motion carried unanimously.

The collateralization report was included in the packet as the funding did meet the \$250,000 threshold in May.

A. Thompson reported that we have received the draft audit and there were no findings.

S. Van Sickle reviewed the updated grant activity spreadsheet.

R. Killebrew provided an overview of the changes made to the ridership graphs to be placed on the website. It was requested that a YTD ridership graph be added.

E. Broussard, III updated the board on progress made by the operations management subcommittee. E. Broussard, III stated that he and C. Faucheux had been working with L. Andrews to complete the RFP and had been writing the RFP in accordance with the feasibility study and that he would be putting together a timeline and would update the board monthly moving forward. E. Broussard, III then stated that perhaps I. Mathieu (member of the public) could review the RFP prior to it being released. I. Mathieu said that she would be happy to review the document.

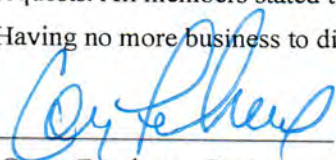
S. Van Sickle directed the board to the revised RPTA Drug Free Workplace Policy. She stated that additional language was necessary to be in compliance with FTA.

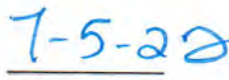
The board reviewed Resolution No. 09-2022 approving the revised RPTA Drug Free Workplace Policy.

C. Faucheux requested a motion for approval of Resolution No. 09-2022. Approval of Resolution No. 09-2022 was moved by K. Bourgeois and seconded by E. Broussard, III. Motion carried unanimously.

The next meeting was proposed for July 5, 2022 because of the State deadline of July 10, 2022 to receive reimbursement requests. All members stated that they would be able to attend/participate.

Having no more business to discuss, the meeting was adjourned at approximately 4:00pm.


Corey Faucheux, Chairperson


Date