



HEALTH EDUCATION AUTHORITY OF LOUISIANA

FUNDING FOR BIOMEDICAL RESEARCH, HEALTHCARE AND HEALTH EDUCATIONAL INSTITUTIONS

Health Education Authority of Louisiana Board of Trustees
Meeting Minutes
April 6, 2016
10:00am

A meeting of the Health Education Authority of Louisiana Board of Trustees was held on Wednesday, April 6, 2016 at 10:00am at the HEAL Office, 300 LaSalle Street, New Orleans, LA. Mr. Kurt M. Weigle, Interim Chairman presided.

HEAL Board Members Present

Mr. Kurt M. Weigle, Interim Chairman
Mr. M. Cleland Powell, III, Treasurer
Ronald J. French, M.D., Secretary
Sandra L. Robertson, M.D.
Dolleen Licciardi, M.D.
Jay Shames, M.D.
Juan Gershanik, M.D.
Ms. Eileen Mederos, R.N.
Ms. Carroll W. Suggs
Mr. Walter Flower, III,

HEAL Board Members Absent

Claudia Cavallino, D.D.S.

Guests

Mr. Joe Sollitto, First NBC Bank
Mr. Kael Saloy, Accountant, Luther Speight & Company
Mr. Dan Miranda, Board Counsel, Kinney, Ellinghausen, Richard & DeShazo
Christel Slaughter, Ph.D., SSA Consultants
Mr. Rudy Gomez, SSA Consultants

Staff

Mr. Jacob C. Johnson, HEAL Executive Director
Mr. Nathan Fontaine, Administrative Program Specialist
Ms. Vanessa McKee, Administrative Assistant

The meeting was called to order by Mr. Kurt Weigle at 10:10am.

Roll call was held and Quorum was declared.

Approval of Agenda

The Agenda was reviewed and Ms. Carroll Suggs asked that the board be notified via email whenever it gets posted to the HEAL website and other locations. Mr. Weigle moved that it be accepted, seconded by Ms. Suggs. The motion passed unanimously.

Review and Approval of January 8, 2016 HEAL Board Meeting Minutes

The minutes of the January 8, 2016 HEAL Board Meeting were reviewed and Mr. M. Cleland Powell moved that they be accepted. Dr. Ronald J. French seconds and the motion passed unanimously with no discussion or changes.

Financial Statements

The Financial Statements for FY16 1st and 2nd Quarter were presented by Mr. Kael Saloy. Dr. French moved that they be accepted, seconded by Mr. Walter Flower. The motion passed unanimously with no discussion or changes.

Mr. Jacob Johnson presented the 2nd Quarter Invoices. Dr. French moved that they be accepted, seconded by Dr. Jay Shames. The motion passed unanimously with no discussion or changes.

Mr. Joe Sollitto presented information about the First NBC checking account and the rollover of 3 CDs for a two (2) year term. Mentioned that another CD would mature at the end of the month and that HEAL was still good for a 2% interest rate until the end of the year.

Resolution: HEAL Quick Loan Program

Mr. Johnson presents the HEAL Quick Loan program. Resolution amended to include text about the bonds being taxable or tax exempt. The amendment was adopted without objection. Dr. Sandra Robertson motions to accept the resolution as amended, seconded by Ms. Suggs. The motion passed unanimously with no abstention.

Resolution: HEAL DBE Program

Mr. Johnson presents the HEAL DBE Program. After debate Mr. Weigle moves to amend the resolution to change the DBE target to 20%, no seconds. After further debate Mr. Weigle moves to change the DBE target to 15%, no seconds. Ms. Eileen Mederos motions that we follow the policies of the City of New Orleans, no seconds. Dr. French motions that the resolution be tabled to give staff time to review policies from across the state, Ms. Mederos seconds and the motion passes unanimously with none abstaining.

Mr. Johnson presents the Governors' Executive Order JBE 16-05 to review all contracts and the savings HEAL will have with expired and non renewed contracts.

Resolution: Kinney, Ellinghausen, Richard & DeShazo Contract

Mr. Johnson presents the Kinney, Ellinghausen, Richard & DeShazo contract. Mr. Weigle proposes a resolution to amend and extend the existing contract an additional one (1) year with two (2) renewals and a limit of \$85,000.00 annually and to include language about changing the contract to account for Louisiana Legislative Auditors ("LLA") concerns. Ms. Suggs moved to accept resolution as amended which passed with no objection. Dr. French moved that the amended resolution be accepted, seconded by Ms. Suggs. The motion passed unanimously with none abstaining. A copy of the Resolution is attached as Exhibit "A."

Resolution: Luther Speight & Company

Mr. Weigle moves to adopt a one (1) year contract from July 1, 2015 to June 30, 2016 with two (2) renewals and a limit \$19,980.00 annually. Ms. Mederos moved to accept the contract and Dr. Robinson seconds and further the Board authorizes the extension of this contract from July 1, 2016 to June 30, 2017. The motion passed with no objections. A copy of the Resolutions are attached as Exhibits "B" and "C."

Resolution: Jones Walker

Mr. Weigle moved to enter into a contract with Jones Walker for one (1) year contract with two (2) renewals for the period March 1, 2016 to March 1, 2017 for services as Bond Counsel, Bond Litigation and validation, potential bond issuances, and litigation vs. APCOA. Dr. French moved to accept this contract and Mr. Flower seconds and the motion to amend the resolution is approved. Dr. Shames moves to approve the amended resolution, Ms. Mederos seconds and the resolution as amended is approved unanimously. A copy of the Resolution is attached as Exhibit "D."

Resolution: Southern Strategy

Mr. Weigle moved that this resolution be tabled due to current LLA proceedings, Dr French seconds and the motion passes unanimously.

Resolution: Revised HEAL Accounting Policies and Procedures

Dr. Shames moved that the Accounting Policy be tabled due to current legislative efforts. Ms. Mederos seconds and the motion passes unanimously.

Resolution: HEAL Travel Policy

Dr. French proposes an amendment to have travel approved by a member of the Executive Committee before being submitted DHH. Dr. French motions to approve the amendment, seconded by Dr. Robinson and the amendment passes without objection. Dr. Robinson motions that the amended resolution be accepted, seconded by Ms. Mederos and the motion passes unanimously.

Resolution: Revised HEAL Procurement Policy

Mr. Weigle asks to have the Finance Committee review the policy and present it at the next board meeting.

Committee Reports

Legislative Committee report and overview of actions is presented by Ms. Mederos. Mr. Rudy Gomez presents legislation changes and issues with the bills by Representative Schroder and Senator Peterson.

Dr. Shames leaves at 12:22
Dr. Licciardi leaves at 12:38

At 12:41 Mr. Weigle motions to enter Executive Session, a voice vote is taken and there is no objection and no abstention.

Ms. Suggs motions to adjourn, seconded by Mr. Powell and the motion is accepted without objection or abstention.

Certification

I, the undersigned, hereby certify that the above is a true, full, complete and correct copy of the minutes and resolutions adopted on motion duly made and seconded at a meeting of the members of the Board of Trustees of the Health Education Authority of Louisiana held on the 6th day of April, 2016, at which meeting a quorum of the members were present and acted throughout and that a copy of the foregoing is duly entered upon the minute book of the Health Education Authority of Louisiana, and is now in full force and effect, and has not been amended, changed, modified, rescinded or repealed in any way.

WITNESS MY SIGNATURE, this 6th day of April, 2016


Ronald J. French, M.D., Secretary