**MINUTES**

**DEPARTMENT OF PUBLIC SAFETY**

**LIQUEFIED PETROLEUM GAS COMMISSION**

**WEDNESDAY, JANUARY 24, 2018**

The Liquefied Petroleum Gas Commission held its regular meeting at 2:00 p.m. January 24, 2018, 7919 Independence Blvd Baton Rouge, LA 70806. The meeting was called to order by Mr. Henry “Darty” Smith, Chairman, with the following members present:

 Mr. Ira Cleveland, Commissioner

 Mr. James Hopson, Commissioner

 Dominique J. Monlezun, Commissioner

 Attorney Melinda Long

 Major Duane Schexnayder

Present also was John W. Alario, Executive Director, and various industry representatives.

On motion by Major Schexnayder, seconded by Mr. Cleveland, the minutes of the December 2017 meeting were adopted as transcribed and the register of attendance was signed.

The detailed appropriation reports ending December 2017 were reviewed.

The statistical reports for the period ending December 2017 were reviewed.

The accounting total reports for December 2016 and December 2017 were reviewed.

Report of fires and accidents for December 2017 were reviewed.

The compliance audits for December 2017 were reviewed.

Dates for the next meetings were set for March 28th & 29th 2018 Baton Rouge, LA.

Mr. Alario informed the Commission that he would make the following citations for appearance at the next meeting and that others may be added prior to distribution of the AD letter:

1. **Citations – Regular –** None
2. **Citations – Insurance –** None
3. **Citations – Permit Renewals –** Approximately 15 – failure to pay permit renewal.

As of January 19, 2018 the Market Development Fund (MDF) balance is **$228,959.49.**

 Mr. Alario announced the upcoming retirement for Major Schexnayder to the Commission and thanked him for his service.

 On behalf of the Louisiana Propane Gas Association (LPGA), Randy Hayden approached the Commission. Mr. Hayden inquired about the outstanding market development payments. If necessary, emails and phone calls can be made to get those payments made. Mr. Hayden informed the Commission about the recent Police Jury Association meeting that was held during the ice storm. The School Board Association is hosting an upcoming meeting to get involved with the Volkswagen settlement. They are encouraging schools to get propane powered school buses. UPS has partnered with alternative fuel energy. According to Hayden, some states may offset the expenses to purchase vehicles through Market Development. Mr. Alario stated if there are funds available, he didn’t expect any issues with offsetting the expenses. Mr. Hayden also stated that there may be a partnership with PERC. Hayden updated the Commission on trainings to be held in April. Mr. Alario attended the last training where issues regarding continued education were addressed. The Commission discussed the sales of propane and tracking of the gallons sold.

There being no other business, on motion by Mr. Hopson, seconded by Mr. Monlezun the meeting was adjourned.