
*State of Louisiana Board of Barber Examiners
Board Meeting Minutes September 8, 2024
Board Office Conference Room, Baton Rouge, Louisiana*

Board Vice President Kedrian Landrew called the meeting to order at 1:19 p.m. Present were, Board Members Marlon Lewis, Ella Washington, Michael Hebert, and Executive Director Latrice Matthews. Absent: Board President Cory Dawsey

Board Vice President Kedrian Landrew presented the minutes of June 9, 2024.

M/Hebert, 2nd/Lewis to approve the minutes as read. Mc

NEW BUSINESS

No New Business

M/Hebert, 2nd/Lewis to approve the New Business. Mc

PRESIDENT'S REPORT

No President's Report.

M/Lewis, 2nd/Hebert to approve the President's Report. Mc

EXECUTIVE DIRECTOR'S REPORT

Please see attachment

Financials

Executive Director Matthews reported the Total License Revenue for period ending June 30, 2024 is \$32,804 which included Apprentice Licenses \$2,850, Barber Licenses \$20,594, Instructor Licenses \$600, Reciprocity \$300, New Shop Licenses \$1,560, Shop Licenses \$4,150, and Student Licenses \$2,750. Total Income for period ending June 30, 2024 budgeted \$504,300 vs actual \$410,481 for a difference of \$93,819. Total Expense for period ending June 30, 2024 budgeted \$503,315 vs actual \$254,901 for a difference of \$248,414.

Executive Director Matthews asked the board for a salary increase and explained having been employed as the Executive Director for the board since 2009 and having not received a raise

since. Being and UnClassified Civil Service Employee any increases will have to come from the board and are not granted in the same manner as the inspectors. Executive Director Matthews explained that she currently is making \$25.50 an hour and two of the inspectors salaries are right at \$21 because of their yearly 2-3% increases which will be near or eventually pass hers. Executive Director Matthews presented comparisons of what some Executive Directors of board with similar functions as the barber board make. The Executive Director of the Massage Therapy Board makes \$68,000, Cosmetology Board \$75,000, Professional Counselors Board \$96,000. Executive Director Matthews asked the board to grant her the 2% which is \$5.00 that she would have received from 2009 up until now, and then be able to be granted the 2% subsequent each year going forward. This would also have to be budgeted for in the upcoming years' budget proposal which will be presented in December. Board Vice President Landrew stated that he would like to see it approved. Executive Director Matthews asked to hear from everybody and for it to be discussed first. Board Member Lewis explained that somebody on the board has to make a motion to approve. Board Member Hebert stated that every time he calls she does what he needs right away, he doesn't have to wait an hour or two hours, right away it's done, and that he would make the motion. Board Member Lewis questioned where would we get the money from, do we have the money? In the budget what line item would it come from? Executive Director Matthews stated salaries. Board Member Lewis asked what would a \$5.00 increase look like. Executive Director Matthews explained that she makes \$53,000 and the \$5.00 increase would bring her to about \$60,000 which is still well below what she should be making but needed to start somewhere because every year insurance, cost of living and other things are going up. Executive Director Matthews stated that everything would still have to be looked at in the budget process. Board Member Lewis said that he'll definitely go for that and said that he hoped that he could be appreciated for having the experience in budgeting and giving salaries and increases to Executive Directors. Board Member Lewis also thanked Executive Director Matthews for enlightening him on what was needed because normally it's done at the end of the budget year. Executive Director Matthews stated she was asking now because we approve our budget at the December meeting and this is the last meeting before then. Board Member Lewis asked when would the salary be effective for and Executive Director Matthews said 2025. Board Member Lewis asked the board to make sure the motion regarding the salary increase for Executive Director Matthews stated correctly that Executive Director Matthews was asking to be able to be granted the 2% every year subsequently like the inspectors. Board Member Lewis explained that when you are making motions dealing with money it has to be written as it is stated because it is essentially like you're asking the bank for money.

Board Member Lewis asked the board to go back and revisit the motion regarding the salary increase for Executive Director Matthews to make sure the motion stated correctly that Executive Director Matthews was asking to be able to be granted the 2% every year subsequently like the inspectors. Board Member Hebert clarified the motion.

M/Hebert, 2nd/Lewis to approve the Proposed 2% Salary Increase for Executive Director Matthews for every year from 2009 up until 2024 and to be able to receive the 2% subsequent every year after. Mc

Executive Director Matthews reported that Moore Career College in Baton Rouge closed abruptly over the Fourth of July holiday weekend. The barber board was not notified by Moore

of their closing. Executive Director Matthews reported having corresponded with Moore Career College via email after receiving calls from students who received a text message that the school was no longer open. Through email Moore confirmed its closing. Executive Director Matthews reported having received some barber student records that were seized by the Board of Regents and now being contacted almost daily by students looking for their transcripts. Without a transcript it will be difficult for a student to transfer to another program and receive credit for any hours. Executive Director Matthews told the board some of the students contacted one of the local news stations, who in turn called the barber board office to find out what next course of action the students could take. Moore Career College has since emailed the barber board office the transcripts of some of their students of which the office has now become responsible to distribute to students upon request. Executive Director Matthews explained to the board that this matter may turn into a legal matter and that she was prepared to state the facts of the situation on the boards behalf and that she will keep the board informed of any updates.

Executive Director Matthews reported on Act 253 Senate Bill 60 and explained its requirements to require occupational licensing boards to recognize reciprocity agreements if the person holds a valid license in another state with a similar scope, has held it for at least a year, took an exam, is in good standing, and has no criminal record or complaints, lives in this state, and pays the fees. Executive Director Matthews reported that Act 253 became effective August 1, 2024. Board Vice Chairman Landrew questioned if they would be required to take our exam here. Executive Director Matthews explained that an exam would not be required if the person has already taken an exam and has been licensed.

M/Hebert, 2nd/Lewis to approve the Executive Director's Report. Mc

BOARD MEMBERS' REPORT

Board Member Ella Washington did not have anything to report in her area.

Board Member Lewis reported everything had been quiet and he did not have anything to report.

Board Member Michael Hebert reported that there wasn't probably anything that we could do about it, but there is some girl in his area who's cutting hair and claiming she's doing barber cuts and has a barber pole out front and she won't take it down, and they're claiming the city won't take it down because it's the historical district but that's a bunch of bull. Now she has a high school girl in there working and we have to send an inspector in there. Board Vice Chairman Landrew said we'd have to get Ms. Matthews to get with the inspector to have them to go out and take a look at it. Board Member Hebert reported that other than that, everything else is fine.

Board Vice Chairman Kedrian Landrew did not have anything going on in his area right now, everything had been quiet.

M/Lewis, 2nd/Hebert to approve the Board Member's Report. Mc

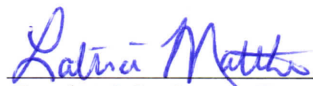
OLD BUSINESS

Board Vice President Landrew asked if there were any updates on the proposed school in Ville Platte, Louisiana. Executive Director Matthews stated that they are still working on the remodel and had spoken with them about a week ago. They've been keeping her up on the progress by email.

M/Hebert, 2nd/Hebert to approve Old Business. MC

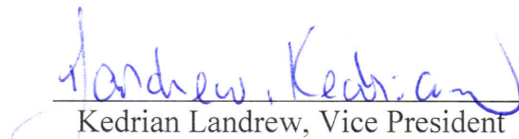
There being no further business, the meeting was adjourned at 1:45 p.m.

Cory Dawsey, President



Latrice Matthews, Executive Director

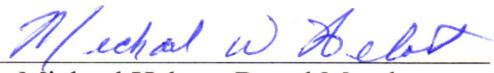
Ella Washington, Board Member



Kedrian Landrew, Vice President



Marlon Lewis, Board Member



Michael Hebert, Board Member
