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***State of Louisiana Board of Barber Examiners  
Board Meeting Minutes June 1, 2025  
Board Office Conference Room, Baton Rouge, Louisiana***

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Board Vice President Kedrian Landrew called the meeting to order at 1:13 p.m. Present were, Board Members Marlon Lewis, Michael Hebert, Ella Washington, and Executive Director Latrice Matthews.

Board Vice President Kedrian Landrew presented the minutes of March 9, 2025.

***M/Lewis, 2<sup>nd</sup>/Washington to approve the minutes as read. Mc***

**NEW BUSINESS**

No New Business

***M/Lewis, 2<sup>nd</sup>/Hebert to approve the New Business. Mc***

**PRESIDENT'S REPORT**

No Presidents Report

***M/Lewis, 2<sup>nd</sup>/Hebert to approve the President's Report. Mc***

**EXECUTIVE DIRECTOR'S REPORT**

Please see attachment

Financials

Executive Director Matthews reported the Total License Revenue for period ending March 31, 2025 is \$280,022 which included Apprentice Licenses \$15,134, Barber Licenses \$197,388, Instructor Licenses \$8,590, Reciprocity \$1,200, School, 2,010, New Shop Licenses \$3,360, Shop Licenses \$46,290, and Student Licenses \$6,050. Total Income for period ending March 31, 2025 budgeted \$512,100 vs actual \$335,147 for a difference of \$176,953. Total Expense for period ending March 31, 2025 budgeted \$532,198 vs actual \$143,077 for a difference of \$389,121.

Executive Director Matthews reported having gone through the year end procedures audit for year 2024. One of the findings was an error in the AFR report greater than 10% and the other was the budget approved by the board appears on the DOA website has the year 2025 budget and not 2024. Executive Director Matthews reported that her response to the findings was to go over both the AFR report and the budget with the CPA before they're submitted. Executive Director Matthews also reported a recommendation that the timesheets and payroll information be submitted at each pay period instead of holding for six months or a year.

Executive Director Matthews reported on Executive Order JML 25-038 which will require by December 31, 2025 fifty percent of the board's rules to be reviewed to determine whether they are necessary and do the benefits outweigh their burdens and costs. If the full one hundred percent is not done by December 31, 2025, then the remaining fifty percent would have to be done by December 31, 2026. Executive Director Matthews reported that everything is being done to ensure that our board is in compliance with what the Administration is asking for. Board Member Lewis asked was there anything that the board would have to do for this. Executive Director Matthews explained that under the previous board that included Board Chairman James Adams, the rules had already been reviewed but had never been promulgated. This Executive Order would give us the opportunity to have those rules looked at which should be easier to get done this time now that we have the help. Board Member Lewis asked for clarification on the numbers read in the Executive Director's report and what those figures were. Executive Director Matthews said those numbers were the budget. Board Member Lewis asked for clarification as the politician in him and wanted to know the question so he'll know if he run across a state representative, state senator, or even the governor, basically the funds that we get in, we are self sufficient? Executive Director Matthews said yes, all of our funds are self generated revenues and it all comes from licensing. Board Member Lewis said he understands we have to have an audit because we're state, but they shouldn't be coming after boards that are self sustaining.

*M/Lewis, 2<sup>nd</sup>/Hebert to approve the Executive Director's Report. Mc*

#### BOARD MEMBERS' REPORT

Board Vice President reported that he did not have anything going on in his area to report.

Board Member Ella Washington did not have anything to report in her area.

Board Member Lewis did not have anything to report in his area.

Board Member Michael Hebert reported that things were quiet in his area. He did have two students from New Roads to test today.

*M/Lewis, 2<sup>nd</sup>/Hebert to approve the Board Member's Report. Mc*



## OLD BUSINESS

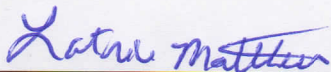
Board Member Lewis asked how are the barber school's coming along. Executive Director Matthews reported not having been called to come inspect any of them. All were down to the bones and studs at the first inspections and would probably be a while before needing us to come out. Board Member Lewis asked about Mr. Walker in Lafayette. Executive Director Matthews reported that he was not ready for an inspection yet. Board Member Lewis reported that Dupre's in Ville Platte has opened. Executive Director Matthews reported that they had enrolled their first student. Board Member Washington asked can you start a school with one student. Board Member Lewis explained that a school has to be set up for twelve, you can't set up for just one. But if you end up with just one student then that's on you. Board Member Hebert said you have to be ready to serve twelve. Executive Director Matthews explained that having an apprentice is also a way to teach and train someone without having to have any additional licenses or open a school. Board Member Lewis said that he successfully put nine barbers through the apprenticeship program and was one of the first to have one in the state and loves having it.

*M/Lewis, 2<sup>nd</sup>/Hebert to approve Old Business. MC*

There being no further business, the meeting was adjourned at 1:42 p.m.

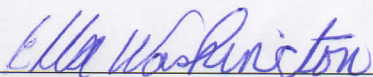
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Cory Dawsey, President



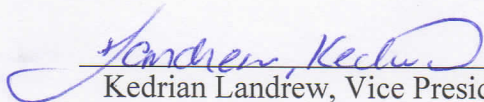
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Latrice Matthews, Executive Director



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Ella Washington, Board Member




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Kedrian Landrew, Vice President



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Marlon Lewis, Board Member



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Michael Hebert, Board Member

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