

West Calcasieu Airport Managing Board

November 1, 2011

The November meeting of the West Calcasieu Airport Managing Board was called to order by Mr. Joe Palermo, with the following members present Mr. Tim Dougherty, Mr. Matt Vincent, Mr. Randy Farve and Mr. Dalton Langford. Also attending the meeting were Mrs. Darla Perry, Mr. Chuck Stutes, Mr. Chris Funk and Mayor Chris Duncan.

The invocation was offered by Mr. Farve followed by the pledge of Allegiance led by Mr. Langford.

Mr. Vincent proposed accepting the minutes for the October meeting as written, seconded by Mr. Dougherty. The motion passed.

Mr. Palermo asked if there were any additions or deletions to the agenda. There were no changes to the agenda.

Mrs. Perry gave the Finance report. Mrs. Perry advised the board that profit was down for the month due to fuel costs and maintenance expenses. Mrs. Perry introduced Mr. Chris Funk. Mr. Funk presented the findings of the annual audit to the board. Mr. Funk advised the board that the firm of Mancuso & McMullin had completed the audit of the airport. Mr. Funk informed the board that it was a good audit with no findings to report. Mr. Dougherty proposed accepting the audit as presented, seconded by Mr. Vincent. The motion passed.

Mr. Larsh gave the Managers Report. Mr. Larsh advised the board that fuel sales for October were in line with previous years. Mr. Larsh advised the board that All American Aviation is in the process of leasing Hanger B. The company is purchasing fuel. Mr. Larsh advised the board that there would be maintenance costs on the AWOS due to the voice card failing. Mr. Langford asked about the possibility of changing the technician of record. Mr. Larsh explained that the technician must be licensed by the FCC and registered with the State of Louisiana. Mr. Larsh asked for a resolution to authorize the chairman to enter into contracts with the state of Louisiana for CIP Projects. Mr. Vincent offered the resolution, seconded by Mr. Farve. After discussion, Mr. Palermo called for a vote with the following results:

AYES 5 NAYS 0 ABSENT 1

Mr. Stutes gave the Engineers report. The fencing project has been awarded to the Anchor Group. Contracts have been sent to the contractor.

Mr. Palermo asked Mr. Stutes to prepare a photo with overlay to show Citgo the exact location of the proposed ILS installation.

Mr. Dougherty asked about the possibility of getting fuel from Citgo. Mr. Larsh explained the requirements to remain a branded dealer.

Mr. Vincent advised the board that he had received a letter from the Chenault board stating the boards intention to continue supporting the airport. After the Chenault tax is renewed the board will consider increasing the share the airport receives.

Mr. Palermo asked Mr. Larsh about fuel costs. Mr. Palermo discussed the cost of fuel in the area. Mr. Palermo discussed the possibility of developing the airports property. Mr. Palermo asked Mr. Stutes to look into preparing a sketch of an industrial park area using airport property.

Mr. Palermo advised the board that he had no further new business. Mr. Vincent proposed adjourning the meeting, seconded by Mr. Farve. The motion passed. The meeting was adjourned.



Joseph R. Palermo
Chairman

11/2/11

Date



Sam H. Larsh
Recording Secretary