

**West Calcasieu Airport  
Managing Board Meeting Minutes**  
7000 Southland Field Road, Sulphur, LA 70665  
November 1, 2022

**I. Call to Order**

Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at 4:30 p.m. on November 1, 2022 at Southland Field Airport, 7000 Southland Field Road, Sulphur, LA 70665.

**II. Invocation**

Wilmer Dugas led the invocation.

**III. Pledge of Allegiance**

The Pledge of Allegiance was led by Oliver Schrupf and recited by all board members and guests.

**IV. Roll Call**

The following persons were present:

- ✓ Dalton Langford, Chairman
- ✓ Wilmer Dugas
- ✓ Ted Thompson
- ✓ Tommy Little
- ✓ Missy Amidon
- ✓ Mike Granger

Also present at the meeting were: Airport Director Tim LaFleur, Darla Perry, Oliver Schrupf, Chuck Stutes and Joanne Coleman.

**V. Approval of minutes from October 4, 2022 regular monthly meeting**

Ted Thompson offered a motion to approve the minutes of the October 4, 2022 regular monthly meeting, 2<sup>nd</sup> by Wilmer Dugas. No opposition. Motion carried.

**VI. Additions/Deletions to the Agenda**

There were no additions or deletions to the agenda.

**VII. Approve – Contract for Hurricane Laura Project (Inspector Awarded to River West Enterprises)**

Darla stated that proposals were accepted through October 17. The selection committee reviewed and scored the proposals and is recommending the contract be awarded to River West Enterprises.

Wilmer Dugas offered a motion to approve awarding the River West Enterprises contract for Hurricane Laura Project, 2<sup>nd</sup> by Missy Amidon. No opposition. Ted Thompson abstained. Motion carried.

**VIII. Approve – Airport Manager Authority to engage any necessary inspections to proceed with hurricane repair projects**

Darla Perry reported that FEMA has been asking for inspections during the reimbursement processes and would like the board to give the airport manager authority get any required inspections rather than slowing things down by waiting for the next meeting.

A motion was made by Wilmer Dugas to approve giving the airport manager authority to engage any necessary inspections to proceed with hurricane repair projects, 2<sup>nd</sup> by Missy Amidon. No opposition. Motion carried.

**IX. Finance Report**

Darla Perry reported that July through September 2022 they budgeted \$179K revenue and they hit \$237K. The total expenses were budgeted at \$129,837 and they are at \$155,252. They are \$25,000 in excess on expenses mainly due to insurance which will level out, so she doesn't anticipate the need for a budget amendment. The net ordinary income was budgeted at \$22,700 and they are at \$8,274.

She also reported they have 17 open FEMA projects and are making progress. They received an offer on the terminal building at approximately \$2.6 - \$2.9 million. They have been collecting FEMA reimbursements on their expenditures, such as engineer and design costs, and the money is finally flowing.

Ted Thompson made a motion to approve the Finance Report as presented, 2<sup>nd</sup> by Missy Amidon. No opposition. Motion carried.

**X. Director's Report**

Tim LaFleur reported that they had a construction update meeting with Angelico. They have the roof and siding on Hangar I mostly complete.

DOTD did their annual inspection on October 12 and he is waiting on their report.

Mr. LaFleur also reported that while the grass was being cut, a piece of debris that was missed during cleanup tore up his bush hog and he was asking of the board would consider helping pay for repairs. Tim will present an estimate for repairs when he receives one.

Ted Thompson made a motion to approve the Director's Report as presented, 2<sup>nd</sup> by Mike Granger. No opposition. Motion carried.

**XI. Engineer's Report**

Chuck Stutes reported that the Capital Outlay request was submitted and they will know their determination in the spring of 2023. He suggested speaking to their representatives to help push it through.

The CIP documents to the DOTD were due and submitted last week. Basically, the same report for the FAA was submitted with additional state forms.

He also reported that they had some final punch list items on the fence that were not correct, so that project is not complete.

The contractor should be back to work next week on the maintenance building, then they will start on Hangar H and work their way south to Hangar E

Mr. Stutes stated that preliminary plans for the terminal building were submitted to CSRS and were given approval to finish the plans. If CSRS approves the final plans, they can advertise for proposals in December.

The RFP for Hangars A and C and demolition of Hangar B slab is out for bid right now and the bid day is November 9

After a brief discussion, Mike Granger offered a motion to accept the Engineer's Reports as presented, 2<sup>nd</sup> by Missy Amidon. No opposition. Motion carried

**XII. Old Business/New Business**

There was no old business/new business at this time.

**XIII. Public Comments**

There were no public comments at this time.

**XIV. Chairman's Update**

There was no Chairman's update at this time.

**XV. Adjournment**

The meeting was adjourned at approximately 4:51 p.m.

  
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President

  
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Secretary