

West Calcasieu Airport
Managing Board Meeting Minutes
7000 Southland Field Road, Sulphur, LA 70665
February 1, 2022

I. Call to Order

Chairman Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at approximately 4:30 p.m. on February 1, 2022 at Southland Field Airport, 7000 Southland Field Road, Sulphur, LA 70665.

II. Invocation

Tommy Little led the invocation.

III. Pledge of Allegiance

Pledge led by Wilmer Dugas and recited by all board members and guests.

IV. Roll Call

The following persons were present:

- ✓ Chairman Dalton Langford
- ✓ Missy Amidon
- ✓ Wilmer Dugas (via video conference call)
- ✓ Tommy Little
- ✓ Ted Thompson

Others also present at the meeting were: Airport Director Tim LaFleur, Chuck Stutes (via telephone conference call), Oliver Schrupf, Joanne Coleman, and Darla Perry (via video conference call).

V. Approval of minutes from January 4, 2022 regular monthly meeting

Wilmer Dugas offered a motion to approve the minutes of the January 4, 2022 regular monthly meeting, 2nd by Ted Thompson. No opposition. Motion carried.

VI. Additions/Deletions to the Agenda

Delete Item: Lawrence Courville (W.R. Grace) parking area.

Missy Amidon offered a motion to amend the agenda, removing Lawrence Courville (W.R. Grace) parking area, 2nd by Tommy Little. No opposition. Motion carried.

VII. Meyer and Associates recommendation to award contract to a fencing contractor from the bids

Chuck Stutes reported that they received 5 bids for repairs to the fencing. Three were non-responsive due to problems with the bid. The low bid was AFI Construction out of Oakdale with a bid of \$275,264. Based on the bid, Meyer and Associates recommends awarding the contract to AFI Construction LLC.

Ted Thompson offered a motion to accept the bid from AFI Construction LLC for fencing repairs, 2nd by Tommy Little. No opposition. Motion carried.

VIII. Authorization to advertise and receive bids on T-Hangars E, F, H, I, and Maintenance Building repairs

Chuck Stutes reported that he has been working on this project for months, with three submittals to CSRS. They should be ready to advertise for bids on repairs to T-Hangars E, F, H, I, and the Maintenance Building in a couple weeks.

After a brief discussion, Missy Amidon offered a motion for authorization to advertise and receive bids on T-Hangars E, F, H, I, and Maintenance Building repairs, 2nd by Tommy Little. No opposition. Motion carried.

IX. Finance Report

Darla Perry reported that from July – December on the revenue side, they are doing better than budgeted by \$107,000. From the expense side they are over budget mainly on grant management and repair & maintenance. The budget will have to be amended, but that will likely happen after March.

Ted Thompson offered a motion to accept the Finance Report as presented, 2nd by Missy Amidon. No opposition. Motion carried.

X. Director's Report

Tim Lafleur reported that the new localizer building was brought in and installed the prior week. Power was turned on Monday, so the localizer is working. The new antennae array is not installed yet. Before it's put in place, there will be a system check of the work done by Tallus.

After a brief discussion, Missy Amidon offered a motion to accept the Director's Report as presented, 2nd by Tommy Little. No opposition. Motion carried.

XI. Engineer's Report

Chuck Stutes reported that the fencing project should start construction in about a month.

T-Hangars E, F, H, I, and Maintenance Building repairs should be advertised for bids in a couple weeks.

He also reported that they should submit preliminary plans for hangars A, B, & C to CSRS mid-February.

Additionally, he reported that the architect is behind by a couple weeks, but is working on preliminary floor plans and cost estimate for the terminal building project.

Ted Thompson offered a motion to approve the Engineer's Report as presented, 2nd by Missy Amidon. No opposition. Motion carried.

XII. Old Business

No old business at this time.

XIII. New Business

No new business at this time.

XIV. Public Comments

No public comments were given at this time.

XV. Chairman's Update

Chairman Langford recognized that Tim LaFleur did an excellent job coordinating everything and getting the localizer installed in one day.

XVI. Adjournment

Tommy Little made a motion to adjourn the meeting at approximately 4:52 p.m, 2nd by Missy Amidon. No opposition. Motion carried.



President



Secretary