

West Calcasieu Airport Managing Board Meeting Minutes

June 4, 2019

I. Call to order

Chairman Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at approximately 4:30 p.m. on June 4, 2019, at the offices of Southland Executive Airport, Conference Room, 7000 Southland Field Road, Sulphur, Louisiana.

II. Invocation

Wilmer Dugas led the invocation.

III. Pledge of Allegiance

Pledge led by Don Chamblee and recited by all board members and guests.

IV. Roll call

The following persons were present:

- ✓ Dalton Langford
- ✓ Joe Palermo
- ✓ Don Chamblee
- ✓ Wilmer Dugas
- ✓ R. K. Levens
- ✓ Dana Keel

(Others also present at the meeting were: Tim LaFleur, Jackson Schrupf, Chuck Stutes, Darla Perry and Sheila Burton.)

V. Approval of minutes of the May 7, 2019 regular monthly meeting

Chairman Langford entertained a motion to approve the minutes of the May 7, 2019 regular monthly meeting. Wilmer Dugas made a motion to approve the minutes of the May 7, 2019 regular monthly meeting, 2nd by Don Chamblee. No opposition. Motion carried.

VI. Acceptance of Substantial Completion on the Fuel Farm Rehab Phase 2 State project No. H.013136 M.A. Project No. B6-17041-DA

R. K. Levens made a motion to accept the substantial completion on the Fuel Farm Rehab Phase 2 State project No. H.013136 M.A. Project No. B6-17041-DA, 2nd by Wilmer Dugas. No opposition. Motion carried.

VII. Additions/Deletions To Agenda

There were no additions or deletions to the agenda.

VIII. Finance Report

Darla reported the April finance report budgeted amount was \$14,307.50; and the April net income was \$20,460.02 because the expenses were less than projected. Darla reported that the budgeted versus year-to-date report is for 10 months, July through April, and shows the Airport is \$165,628.86 over budget, mostly due to the First Flight head count. Darla stated the head count is \$125,000 for the first nine months of the year. Darla told the Board the interest income is about \$16,000 higher than budgeted because the LAMP accounts are doing so well.

Darla explained she and Airport Director Tim Lafleur are currently working on sending in the Airport's supply reimbursement to DOTD since they allow the Airport to send in maintenance bills once a year. Darla said they usually collect 8- to 9,000 dollars each year.

Don Chamblee made a motion to accept the Finance Report, 2nd by Joe Palermo. No opposition. Motion carried.

IX. Director's Report

Director Tim Lafleur stated he had nothing to report at this time and would allow Chuck Stutes to elaborate on the projects for the Airport.

Chairman Langford entertained a motion to accept the Director's Report. R. K. Levens made a motion to accept the Director's Report. No opposition. Motion carries.

X. Engineer's Report

Chuck Stutes reported that the T hangar plans were submitted to DOTD several weeks ago, and they have given a written approval to start advertising. Chuck said the project will start advertising tomorrow, and the bids will be received July 1st. Chuck told the Board he hopes by the next board meeting, if everything goes well, he will have enough

information where the Board will be able to approve the bids. Chuck estimates the construction costs for the project will be around \$490,000. Chuck stated the project has \$530,000 of State funding with a \$20,000 Airport match.

Chuck reported the pavement rehabilitation project on the taxiway B and the T hangar aprons went out for bids last week, and the bids will be received June 27th. Chuck stated this project has a total budget of \$130,000; and it is wholly funded between FAA and DOTD. Darla asked what the percentage was. Chuck answered 90/10.

Chuck told the Board the fuel farm came out very nicely, and the contractor did a good job.

Chairman Langford entertained a motion to accept the Engineer's Report as presented. Wilmer Dugas made a motion to accept the Engineer's Report as presented. No opposition. Motion carried.

XI. Old Business

There was no old business to come before the Board.

XII. New Business

Joe Palermo asked if the space where the trailers were moved out belongs to First Flight. Attorney Jackson Schrupf stated that First Flight is still paying the Airport for the space. Mr. Palermo asked if they are paying for the lease space or by the person. Darla Perry answered that they are paying for both. There was a brief discussion about the leased space and the utility poles that are there. Mr. Palermo asked how long their lease lasts. Darla Perry explained the lease will be up next July. Darla said the head count right now is 250 per day. There was a brief discussion about all of the new projects coming into the area.

XIII. Public Comments

There were no public comments.

XIV. Chairman's Update

There was no Chairman's Update given at this time.

XV. Adjourn

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Chairman Langford entertained a motion to adjourn. Don Chamblee made a motion to adjourn the meeting, 2nd by R. K. Levens. Meeting adjourned at approximately 4:45 p.m.


Chairman


Acting Secretary