

West Calcasieu Airport
Managing Board Meeting Minutes
7000 Southland Field Road, Sulphur, LA 70665
June 6, 2023

I. Call to Order

Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at 4:30 p.m. on June 6, 2023 at Southland Field Airport, 7000 Southland Field Road, Sulphur, LA 70665.

II. Invocation

Mike Granger led the invocation.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Oliver Schrumppf and recited by all board members and guests.

IV. Roll Call

The following persons were present:

- ✓ Dalton Langford, Chairman
- ✓ Missy Amidon
- ✓ Mike Granger
- ✓ Chad Guidry
- ✓ Tommy Little
- ✓ Ted Thompson

Also present at the meeting were: Airport Director Tim LaFleur, Darla Perry, Oliver Schrumppf, Joanne Coleman, and Chuck Stutes.

V. Approval of minutes from May 2, 2023

With a correction to Item VII, Ted Thompson did not abstain from the vote, Tommy Little offered a motion to approve the minutes of the May 2, 2023 regular monthly meeting, 2nd by Ted Thompson. No opposition. Motion carried.

VI. Additions/Deletions to the Agenda

There were no additions or deletions at this time.

VII. Welcome New Board Member (Chad Guidry)

Chairman Dalton Langford welcomed Chad Guidry to the Southland Field Airport board.

VIII. Discuss/Approve amendment to Meyer and Associates contract for Hangar B

Chuck Stutes stated that there was a contract amendment because the original contract bid Hangars A, B, & C together. Hangar B was separated into a different project. CSRS sent Amendment 3 revising the A&E fee to reflect the change to their fee \$156,048 downward to \$130,138

Tommy Little made a motion to amend the Meyer & Associates contract for Hangar B, 2nd by Missy Amidon. No opposition. Motion carried.

IX. Discuss/Approve Change Order for Hangar A & C

Chuck Stutes reported that there were some very wet spots when the contractor was doing the dirt work which required additional materials for Hangars A & C, but he does not have a formal change order to present for approval yet.

Ted Thompson made a motion to approve to table approving the change order for Hangar A & C, 2nd by Mike Granger. No opposition. Motion carried.

X. Discuss/Recommend Action on Land Acquisition

Darla Perry reported that they have been looking at purchasing two contiguous parcels of land, a 35 acre tract and a 12 acre tract. They have engaged an appraiser. They do not have a written report from the appraiser yet, but the agreement of \$40,000 per acre is less than the appraised value.

Tommy Little made a motion for a resolution to make the contract binding for the two parcels at \$40,000 per acre, 2nd by Ted Thompson. No opposition. Motion carried.

XI. Finance Report

Darla Perry reported that the airport is doing better than budgeted. For July through April, they budgeted \$615,000 in total income and have taken in \$697,590 in revenue. Some of the expenses variances are small. The repair and maintenance on equipment has been higher than expected, but is still within the variance on total expenses. The port is currently \$33,649.95 better than budget.

She also reported they are working feverishly with FEMA and have been reaching out to our legislators for assistance. The fiscal year is June 30 so they will begin work on the audit soon.

After a brief discussion, Ted Thompson made a motion to accept the finance report as submitted, 2nd by Chad Guldry. No opposition. Motion carried.

XII. Director's Report

Tim LaFleur reported that he and Darla have been looking at ways to save money. One of the things they are looking at is the contract with Cintas for uniform rental that they do not feel it is necessary. They are also looking at their phone/internet/cable bill as another place to reduce expenses.

Mr. LaFleur also reported that the approach light system had some lights out and he was trying to troubleshoot them. The light system is grounded, but the if the lights are hit by lightning, it causes a short. There was a discussion on funding to change to LED lights, because the exiting LED lights don't have that issue.

The roadway issue is being addressed by the construction crew. Mr. LaFleur stated that the construction trucks must have collapsed a culvert under the roadway, but it is being addressed by the construction company.

After a brief discussion, Mike Granger made a motion to approve the Director's Report as presented, 2nd by Tommy Little. No opposition. Motion carried.

XIII. Engineer's Report

Chuck Stutes reported that the T Hangar project is on hold due to the pavement rejuvenation work going on. They still have door work, all the siding and roof on Hangar E, as well as electrical, plumbing and some miscellaneous siding and roof work on other hangars.

Hangars A & C have a lot of dirt and more than 50% of the drainage work. They have also done most of the submittal for materials, so those should be on order.

He stated that they haven't heard anything on the terminal building project in about a month.

Mr. Stutes reported that the FAA is being cooperative on the new apron project regarding the change order which totals about \$150,000-\$160,000, but they need details and documentation on the materials for the change order, which the contractor is gathering.

After a brief discussion, Ted Thompson offered a motion to accept the Engineer's Reports as presented, 2nd by Mike Granger. No opposition. Motion carried.

XIV. Old Business/New Business

There was no old business/new business at this time.

XV. Public Comments

There were no public comments at this time.

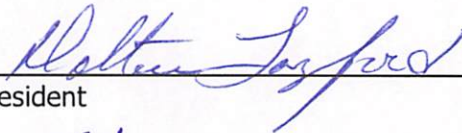
XVI. Chairman's Update

There was no Chairman's update at this time.

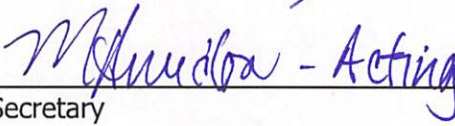
XVII. Adjournment

Ted Thompson offered a motion to adjourn the meeting, 2nd by Mike Granger. No opposition. Motion carried.

The meeting was adjourned at approximately 4:49 p.m.



President



Secretary