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West Calcasieu Airport Managing Board

July 11, 2012

The June meeting of the West Calcasieu Airport Managing Board was called to order by Mr. Joe Palermo with the following members present: Mr. Dalton Langford, Mr. Tim Dougherty, Mr. Matt Vincent, Mr. Bill Hankins and Mr. R. K. Levin. Also attending the meeting were, Mayor Chris Duncan, Mrs. Darla Perry and ,Mr. Chuck Stutes

The invocation was offered by Mr. Dougherty followed by the pledge of Allegiance led by Mr. Vincent.

Mr. Vincnet proposed accepting the minutes for the June meeting as written, seconded by Mr. Dougherty. The motion passed.

Mr. Palermo welcomed the new members to the board and thanked them for their service to the community. The new members are Mr. Bill Hankins and Mr. R. K. Levin, both representing the city of Sulphur.

Mr. Palermo asked if there were any additions or deletions to the agenda. Mr. Stutes asked that consideration of the bids for the Fuel Farm project be added to the agenda.

Mr. Palermo opened the floor to nominations for the office of Chairman. Mr. Vincent nominated Mr. Dougherty, seconded by Mr. Langford. There were no other nominations. Mr. Dougherty was elected by acclamation.

Mr. Palermo opened the floor to nominations for the office of Vice Chairman. Mr. Dougherty nominated Mr. Vincent, seconded by Mr. Palermo. There were no other nominations. Mr. Vincent was elected by acclamation.

Mrs. Perry gave the finance report. Mrs. Perry advised the board that since the meeting was a week later than normal she was able to complete the books for May and June. May was a good month, doing better than budget. Insurance was the only expense that was over budget due to a renewal down payment. Year to date for eleven months is \$10,000.00 better than budget. June was also a good month. Year to date for the full fiscal year shows the airport over \$16,000.00 better than budget. Mrs. Perry advised the board that Mr. Larsh and Mrs. Perry had met with our insurance company. Mrs. Perry informed the board that she had added new coverage for directors. Mrs. Perry also asked about increasing insurance coverage for hanger keeper's coverage. The total cost of insurance is approximately \$56,000.00.

Mr. Larsh gave the Managers Report. Mr. Larsh explained why the airport is an Avfuel dealer. Mr. Larsh advised the board that Avfuel provides credit card processing as well as some parts for the fuel trucks and fuel farm. Mr. Larsh advised the board that Avgas was down slightly due to fewer Omega aircraft at the field. Mr. Larsh explained that even though there were fewer Omega aircraft several were coming to the airfield at lunch and getting fuel so that the sales were nearly the same as previous years. Jet-A sales were well above last year due to the helicopter companies based here. Mr. Larsh advised the board that Omega Protein would like to renew their lease for three years with an option to renew. Mr. Levin moved to accept the lease agreement, seconded by Mr. Vincent. The motion passed.

Mr. Palermo asked about discounts offered by UVAir.com. Mr. Larsh advised Mr. Palermo that he would look into the program.

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Southland Field, the gateway to Southwest Louisiana

Mr. Larsh asked the board to consider a resolution to authorize the chairman to enter into a Cooperative Endeavor Agreement with a city of Sulphur. The agreement would authorize the city to assume responsibility for maintenance of airport equipment. Mr. Langford proposed the resolution, seconded by Mr. Vincent. After discussion, the chairman called for a vote on the resolution with the following result:

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Mr. Stutes gave the Engineer report. Mr. Stutes advised the board that the airport received bids on rehabilitation of the fuel farm. The bids were substantially higher than funding available. Mr. Stutes recommended that the board reject all bids and then rebid the project with a reduced scope. Mr. Vincent moved that the board that all bids be rejected, seconded by Mr. Leven. After discussion, the chairman called for a vote on the motion. The motion passed.

Mr. Dougherty gave the Chairman's Update. Mr. Langford asked that a letter be sent to the mayor, the Police Jury and the Chenault Board thanking them for their efforts in increasing the funding the airport receives from Chenault. Mr. Langford offered a motion to write the letter, seconded by Mr. Vincent. The motion passed. Mr. Dougherty thanked Mr. Palermo for his service to the board.

Mr. Dougherty advised the board that he had no further new business. Mr. Vincent proposed adjourning the meeting, seconded by Mr. Langford. The motion passed. The meeting was adjourned.



Timothy J. Dougherty
Chairman

7/12/12
Date



Sam H. Larsh
Recording Secretary