

West Calcasieu Airport
Managing Board Meeting Minutes
7000 Southland Field Road, Sulphur, LA 70665
July 11, 2023

I. Call to Order

Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at 4:47 p.m. on July 11, 2023 at Southland Field Airport, 7000 Southland Field Road, Sulphur, LA 70665.

II. Invocation

Mike Granger led the invocation.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Oliver Schrupf and recited by all board members and guests.

IV. Roll Call

The following persons were present:

- ✓ Dalton Langford, Chairman
- ✓ Missy Amidon
- ✓ Mike Granger
- ✓ Chad Guidry

Also present at the meeting were: Airport Director Tim LaFleur, Darla Perry, Oliver Schrupf, Joanne Coleman, and Chuck Stutes.

V. Approval of minutes from June 6, 2023

Chad Guidry offered a motion to approve the minutes of the June 6, 2023 regular monthly meeting, 2nd by Missy Amidon. No opposition. Motion carried.

VI. Additions/Deletions to the Agenda

There were no additions or deletions at this time.

Mike Granger made a motion to approve the agenda as presented, 2nd by Missy Amidon. No opposition. Motion carried.

VII. Discuss/Approve Update Professional Grant Services Contracts (CSRS, Perry & Co)

Darla Perry stated that they were going to defer the CSRS portion of item VII but asked for a resolution to move cap for Perry & Co. from \$90,000 to \$120,000.

Chad Guidry made a motion to move the cap for Darla B Perry, CPA, APC professional grant services contract from \$90,000 to \$120,000, 2nd by Missy Amidon. No opposition. Motion carried.

VIII. Discuss/Recommend Action on Land Acquisition

Darla Perry reported that the airport offered \$40,000 per acre on non-binding letters of intent on two tracts of land. Both landowners countered. There was a brief discussion regarding the options available for each tract of land.

Mike Granger made a motion to form a committee of Darla Perry, Mike Granger, Tim LaFleur, Dalton Langford, and Oliver Schrupf to research the options available on the land acquisition, 2nd by Chad Guidry. No opposition. Motion carried.

IX. Discuss/Approve Change Orders on T-Hangars, Hangars A/C

Chuck Stutes stated that during the pouring of the slab on Hangars A & C the contractor encountered some unanticipated soft spots in the soil. The contractor was advised to over excavate those areas and fill with lime treated material. The total impact for the additional fill was \$21,643.19.

Chad Guidry made a motion to approve change order #2 on the Hangar A & C project in the amount of \$21,643.19, 2nd by Mike Granger. No opposition. Motion carried.

X. Discuss/Recommend Action on Larson Ventures Lease Extension

Darla Perry stated that Larson Ventures has most of the airport leased. Darla reported they will be implementing a CPII increase, as allowed in the lease with Larson Ventures. They would like to sublease to another company retroactive to June 1, 2023. Darla and Oliver are waiting for a copy of the sublease to review and present for board approval.

No action was needed at this time.

XI. Finance Report

Darla Perry reported that the airport is doing better than budgeted. For July through May, they budgeted \$669,625 in total income and have taken in \$774,683.39 in revenue, which is \$105,000 over budget mostly due to fuel sales.

The fiscal year end is June 30 so they will begin work on the audit soon.

After a brief discussion, Mike Granger made a motion to accept the finance report as submitted, 2nd by Missy Amidon. No opposition. Motion carried.

XII. Director's Report

Tim LaFleur reported the approach light is repaired. They have been working with Kaough and Jones on the pole movement and they may be able to put in a safety system on the ODALs and REILs.

He stated that he has been very impressed with Pat Williams Construction.

After a brief discussion, Mike Granger made a motion to approve the Director's Report as presented, 2nd by Chad Guidry. No opposition. Motion carried.

XIII. Engineer's Report

Chuck Stutes reported that the T Hangar project is ongoing. By pay estimates they have received, the project is about 42% complete.

Hangars A & C are about 25% complete according to pay estimates. Pat Williams Construction is moving quickly on this project. They are well organized and have a construction meeting every two weeks.

He stated that the terminal building project is finally out for bids. They will receive bids August 10.

Mr. Stutes reported that they have received money from the FAA for increased costs. They will be meeting with the contractor on this project in August.

After a brief discussion, Chad Guidry offered a motion to accept the Engineer's Reports as presented, 2nd by Missy Amidon. No opposition. Motion carried.

XIV. Old Business/New Business

There was no old business/new business at this time.

XV. Public Comments

There were no public comments at this time.

XVI. Chairman's Update

There was no Chairman's update at this time.


XVII. Adjournment

Mike Granger offered a motion to adjourn the meeting, 2nd by Chad Guidry. No opposition. Motion carried.

The meeting was adjourned at approximately 5:36 p.m.



President



Secretary