LA BOARD OF CHIROPRACTIC EXAMINERS

SUMMARY OF MINUTES

**BOARD MEETING – JANUARY 20, 2022**

Members Present: Dr. Mark B. Kruse, President; Vice-President Dr. Ned J.

Martello, Secretary-Treasurer; Dr. Kelleigh A. Payne;

Dr. Michael Traxler; Ms. Peggy Anselmo.

Members Absent: Dr. Michael R. Cavanaugh; Dr. Denise Rollette.

Staff Present: Patricia A. Oliver, Executive Director.

Legal Counsel: None.

Audience: Debbie Moore, D.C., Picayune, MS; Tim Chittom, CAL, Baton Rouge, LA; Ron

McMorris, D.C., Walker, LA.

Meeting called to order at 8:33 a.m., Dr. Mark B. Kruse, President, presiding.

The **minutes** of the 12/16/2021 meeting were mailed to all Board members. Motion made by Dr. Martello9, seconded by Dr. Payne, to approve the minutes as prepared. With no objections, motion carries unanimously.

**PUBLIC COMMENT:** None received.

**INTEGRITY CHECK:** None..

**STANDING COMMITTEE REPORTS**

* **COMPLAINT COMMITTEE REPORT by Dr. Cavanaugh**:

 No report given due to Dr. Cavanaugh’s absence.

* **FINANCE COMMITTEE REPORT** **by Ms. Oliver and Dr. Martello:**

 **Financial statement** for December 2021 was prepared by Ms. Oliver and provided to the Board. Motion made by Dr. Martello, seconded by Dr. Payne, to accept the **financial statement** as prepared. With no objections, motion carried unanimously.

 **Financial Activity Log of Expense and Expenditures** was presented to and reviewed by the Board as well as all bank statements since the last meeting. All members signed the cover sheet for the log. Motion made by Dr. Martello, seconded by Dr. Payne, to accept the log as presented. With no objections, motion carries unanimously.

 **CD report:**  No new activity. 4 CD’s to mature in February, 2022. Dr. Martello repeats his concerns on staggering CD’s for future. Dr. Kruse instructs Dr. Martello to obtain new rates and if a significant increase can be obtained, then authority to be given to Dr. Martello to make the decision to move the CD, but if other interest rates are not beneficial, then no action needed.

Relative to the **‘deposit trends”** report, Ms**.** Oliver updated the chart with new info since the last board meeting and provided a copy to all Board members, however, the updated version was not discussed.

 Relative to “**Financial Planning**”, no new information from Dr. Kruse.

 Ms. Olver notes a legislative committee meeting will be held today at the State Capitol which the agenda would include the Board’s request to handle e-commerce transactions.

* **PEER REVIEW COMMITTEE REPORT by Dr. Martello:** No new requests have been received.
* **STANDARDS & PRACTICES by Dr. Traxler:** Dr. Ron McMorris inquires about “bio feedback” and if this is allowed in the chiropractic office.
* **LAW & LEGISLATION:**

 Ms. Oliver *reminds* all board members and staff of the annual requirement to take the state **Ethics** course by 12/31 and to submit proof of completion to the Board. She reports all Ethics certificates have been received.

 Ms. Oliver *reminds* all board members and staff of annual requirement to take the state **Sexual Misconduct** course by 12/31 annually and to submit proof of completion to the Board. She reports that all staff members have completed the training however all board member vouchers have not been received to date.

 Continued discussion on requirements of “**background check**” suggestions from meetings with the FBI and other law enforcement agencies and earlier requested by Dr. Cavanaugh, however, due to his absence, no other discussion held. Motion made by Dr. Traxler, seconded by Dr. Martello, to not conduct background checks on earlier licensees. With 4 yeas, 1 nay, motion carries. Dr. Kruse instructs Ms. Oliver to remove this item from the agenda.

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1. **TESTING** **Committee Report** **by Ms. Oliver:**

Ms. Oliver notes **testing procedures** utilized as result of pandemic requirements and restrictions for meetings and testing offerings will continue to be utilized until further notice as discussed with Dr. Kruse and Dr. Cavanaugh. 5 applications were received for the January administration. Results to be provided at later date when finalized.

* **ADMINISTRATIVE OVERSIGHT:**

Current leave records of **Ms. Hebert-Schmidt** and **Ms. Oliver** since last board meeting were reviewed and approved by Dr. Martello**,** and the full Board present reviewed and approved the leave records of both employees as well as payroll info. Dr. Martello notes all paperwork and leave records are in order and documented.

* **OFFICE PERFORMANCE INDICATOR REPORT:** Office activity/work product 12/16/2021 thru 01/19/2022:
* Phone calls received: 152
* Licensure Application packets requested & mailed: 14
* New Licenses Issued: -0-
* Complaints Filed & Opened: -0-
* Complaints closed: 3
* DC license renewals received & processed: 317
* DC license renewals returned as “incomplete” or “missing CE”: 9
* Delinquent license renewal fees paid: 6
* License verifications processed: 353
* New X-ray certificates issued: 3
* X-ray certs renewed: -0-
* Public records requests: -0-1
* Subpoenas received: 19
* Seminars reviewed: 19 (~$1425.00)
* CE locate requests received: 8
* List requests received and processed 3
* National licensee alerts received and logged: -0-
* Peer Review Requests: -0-
* Dry Needling certificates issued: 1
* Duplicate Licenses Issued: 5
* Duplicate Xray Certificates Issued: -0-
* Travel to Treat temporary license: -0-
* License Renewal Cards Purchased: 52
* Seminars posted to webpage: 19
* Blue Books purchased: 7
* “Travel to Treat” temporary licenses: -0-
* # of Emails Received: 112
* **GENERAL CORRESPONDENCE**:

None to discuss.

* **SEMINAR REVIEW by Dr. Martello:**

 Dr. Martello reports he has reviewed 19 seminars since the last meeting. 3 seminars submitted require full board review as follows:

 Submission from “Life College” for program entitled “Spinal Hygiene”– an online course- for renewal credit. Motion made by Dr. Martello, seconded by Dr. Kruse, to deny the course for CE credit. With no objections, motion carries unanimously.

 Submission from FCA for the “FCA Regional Expo” with one lay person speaker. Motin made by Dr. Kruse, seconded by Dr. Martello, to approve the course for CE. With no objections, motion carries unanimously.

 Discussion of Board’s policy on “**CE requirements for review**” of 10/25/2001. Dr. Kruse suggests removing “item b” but to leave all other language. Motion made by Dr. Kruse, seconded by Dr. Martello, to remove item #b. With no objections, motion carries unanimously.

 **Ron McMorris, D.C**., Walker, LA, requests the Board consider making “CPR” training be a CE requirement. Dr. Kruse will research and report back to the Board.

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**OLD BUSINESS:**

None at this time.

**NEW BUSINESS:**

Request received from **Austin Bouzigard, D.C**., Baton Rouge, LA, regarding hyperbaric oxygen therapy. Ms. Oliver notes info was discussed via telephone. Response to be sent that the word, “administer” has not been defined but under consideration.

Request received from **Tim Levin, D.C**., Shreveport, LA, for more time to obtain CE requirements due to personal hardship. Motion made by Dr. Traxler, seconded by Dr. Payne, to grant 6 months extension with no penalty. With no objections, motion carries unanimously. Completed renewal is due on or before 07/01/2022.

Requests from **Josh LeBlanc, D.C.**, Slidell, LA, for an extension to obtain CE as new licensee. Motion made by Dr. Traxler, seconded by Dr. Martello, to grant the extension to 04/30/2022 to obtain CE. With no objections, motion carries unanimously.

Request from **Yasmin Cosey, D.C**., Long Island, NY, to waive CE requirements due to no class availability and COVID restrictions. Motion made by Dr. Traxler, seconded by Dr. Martello, to waive the CE requirement. With no objections, motion carries unanimously.

Ms. Oliver notes several items for Board review and action were received after the agenda was prepared and posted. Motion made by Dr. Martello, second by Dr. Traxler, to amend the posted agenda to include the other items received late. Roll call vote: Anselmo: Yes; Martello – Yes; Traxler – Yes; Payne – Yes; Kruse – Yes. With 5 yeas, 0 nays, motion carries, and agenda is amended.

 Request received from **Rhonda DeLoache, D.C**., Houston, TX, to waive the delinquent penalty for license renewal. Motion made by Dr. Martello, seconded by Dr. Traxler, to waive the delinquent fee. With 4 yeas, 1 nay, motion carries.

 Request received from **Shade Ratcliff, D.C**., Morgan City, LA, to waive the delinquent penalty. Motion made by Dr. Martello, seconded by Dr. Traxler, to deny the request. Motion carries unanimously.

 Request received from **Arthur McClelland, D.C**., Lake Charles, LA, for the Board to reconsider its position on distance learning CE. Correspondence to sent that there is no change to the policy at this time

**Upcoming Events:**

* Next Board Meeting, 04/14/2022, time to be announced.
* Board Licensure Exam: 04/14/2022 (additional offering)
* NBCE Part IV Testing, nationwide, 05/13-15/2022.
* Xray Proficiency Certificate Holder annual renewal deadline: 07/31/2022
* Annual license renewal deadline: 12/31/2022

Motion made by Dr. Martello, seconded by Ms. Anselmo, to adjourn. With no objections, meeting is adjourned at approximately 11:09 a.m..