***Louisiana Behavior Analyst Board***

***8706 Jefferson Highway, Suite B***

***Baton Rouge, LA 70809***

***AGENDA***

***Tuesday, October 18, 2016***

9:30 a.m. – 10:30 a.m. Committee Meetings

10:30 a.m. – 11:30 a.m. Credentials Review Committee Meeting (LSA-R.S. 42:6.1)

**11:30 a.m. Working Lunch Break**

12:00 p.m. October Board Meeting: Call to Order

Approval of October 18, 2016 Agenda\*

 Discussion and Approval of the September 13, 2016 and October 3, 2016 Minutes\*

**Committee Reports:**

1. **Credentials Review Committee (Boe, Full Board) (LSA-R.S. 42:6.1)\***

The Board will vote on recommendations regarding applicant files for licensure, certification, and/or registration in Executive Session.

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1. **Complaints Committee (Bellaci, Tuminello) (LSA-R.S. 42:6.1)**

Complaint Committee will meet with board attorney to discuss and review complaint. The Board will receive update from the Complaints Coordinator.

1. **Finance Committee (Bellaci, Williamson, Griffin)\*\*\***

The Board will review/approve monthly operational expenses. The Board will review financials for September. The Board will review and approve budget.

1. **Jurisprudence Examination Committee (Tuminello, Longwell)\***

The Board will discuss revisions and options for the Jurisprudence Exam.

1. **Legislative Oversight Committee (Bradford, Williamson, Griffin)\***

The Board will review notes from meeting of Task Force in reference to SCR 65.

1. **Policies and Procedures Committee (Longwell, Tuminello)\*\*\*\***

The Board will review forms for renewals. The Board may review/discuss draft of formal policies and procedures for Accounting Procedures; Supervision Oversight Committee; and Records and Retention policy. The Board will discuss policy for emergency and/or extended leave supervision.

1. **Continuing Education Committee (Bradford, Bellaci)\***

The Board will discuss procedures for renewals with continuing education hours.

1. **Supervision Oversight Committee (Williamson, Longwell)**

The Board will discuss procedures for oversight committee. The Board will discuss supervision documentation to be submitted by LBA’s when their RLT’s are supervised by multiple people.

1. **Long Range Planning**

 Pending legislative issues

Discussion Items:

 Executive Director’s Report

2:30 p.m. Adjourn