

LOUISIANA UNIFORM LOCAL SALES TAX BOARD

REGULAR MEETING

700 North 10th St, Baton Rouge, LA – Room 3

December 14, 2017 2:00 PM

- A G E N D A -

**CALL TO ORDER
PUBLIC COMMENT**

1. Roll call
2. Approve minutes of November 2, 2017 budget workshop meeting
3. Approve minutes of November 2, 2017 regular meeting
4. Presentation by Louisiana Legislative Auditor – Patrick Virgadamo & Mike Battle
5. Discussion of task assignments:
 - Mark West – Budget & Location of Office Space
 - Greg Ruppert – RFP for Fiscal Agent & MERS Legislation
 - Tiffani Delapasse – Technology, Logo & Forms
 - Amber Hymel – Collector Database & ED Job Description
 - Scott Richard – Strategic Plan, Goals & Objectives
 - John Gallagher – Rules Policy
6. Notice of Public Hearing on Proposed Louisiana Uniform Local Sales Tax Board Budget 2018

NOTICE OF PUBLIC HEARING
ON PROPOSED

LOUISIANA UNIFORM LOCAL SALES TAX BOARD BUDGET 2018

The Louisiana Uniform Local Sales Tax Board will hold a public hearing at 10:00 A.M., on Thursday, January 18, 2018, 700 North 10th St, Baton Rouge, Louisiana, Room 3, for the purpose of receiving written and oral comment from the public concerning the proposed annual budget for fiscal year 2018 as summarized below:

SUMMARY OF PROPOSED 2018 BUDGET

FUND	BEG. BALANCE & REVENUE	EXPENDITURE DESCRIPTION	EXPENDITURE AMOUNT	REVENUE OVER EXPENDITURES
General Fund	987,855	Personal Services – Salaries & Wages	244,600	
		Personal Services – Employee Benefits	140,044	
		Purchased Professional & Technical Services	370,000	
		Purchased Property Services	67,500	
		Other Purchased Services	39,447	
		Supplies	15,000	
		Property	110,000	
TOTAL	987,855		984,790	3,065

Rapides Parish Police Jury

A copy of this information, the entire proposed budget and additional background materials are available for public inspection from 8:00 A.M. to 4:30 P.M. weekdays at the Office of the Secretary for the Louisiana Uniform Local Sales Tax Board, 203 E Plaquemine Street, Jennings, LA 70546.

Donna J Andries

Donna J Andries, Chairperson
Louisiana Uniform Local Sales Tax Board

7. Issuance of RFP for Fiscal Agent
8. Presentation on Municipal Employees Retirement System (MERS) – Warren Ponder
9. Motion to seek legislative authority to allow LULSTB employees to participate in Municipal Employees Retirement System (MERS)
10. Executive Session
 - To discuss pending litigation: West Feliciana Parish Government *et al.* vs. State of Louisiana *et al.*
11. Other Business

ADJOURNMENT