**LOUISIANA UNIFORM LOCAL SALES TAX BOARD**

**REGULAR MEETING**

**700 North 10th St, Baton Rouge, LA – Room 3**

**April 12, 2018 10:00 AM**

**- A G E N D A** –

**CALL TO ORDER**

**PUBLIC COMMENT**

1. **Roll call**
2. **Approve minutes of March 15, 2018 regular meeting**
3. **Approve minutes of March 23, 2018 special meeting**
4. **Announcement: Chairperson, Donna Andries and legal counsel, Andrew Kolb met with OMV Commissioner, Karen St. Germain and her attorney and staff on March 28, 2018 at 3:30 PM to present the LULSTB 2017-2018 budget. The budget was accepted by OMV and they will be cutting a check tomorrow to the LULSTB for $450,000 for the 2017-2018 fiscal year. We will set up EFT payments to begin in July, 2018.**
5. **Approve the following notice be submitted to the Advocate for publication as recommended by legal counsel:**

NOTICE IS GIVEN that by resolution adopted on the 11th day of October, 2017, by the Louisiana Uniform Local Sales Tax Board, the Kolb Law Firm, LLC has been retained as special counsel to represent the Louisiana Uniform Local Sales Tax Board in constitutional law and other matters relating to sales and use tax law and approval thereof by the Attorney General for the State of Louisiana has been received.  A copy of the resolution is available for inspection at the offices of the Louisiana Uniform Local Sales Tax Board.

1. **Receive invoices and approve legal fees for payment from attorney, Andrew Kolb**
2. **Receive a proposal from Scout Designs for technology services to include website design, network infrastructure, email architecture, and computer hardware assessment**
3. **Amend budget to reclassify $80,000 from Administrative Services to $60,000 Salaries & Wages & $20,000 Employee Benefits**
4. **Receive legislative update from Mark West**
5. **Executive Session**

* To discuss resumes received from Roger Bergeron, JA Cline, Timmy Hulin, Donna Cleary, and Jarrod Coniglio for the position of Executive Director or other positions with the Board

1. **Receive proposals from Jacob Waguespack with Faulk & Winkler, LLC and Gail Saizon with TWRU CPAs & Financial Advisors and select firm for accounting/bookkeeping services**
2. **Reminder to file Tier 2.1 Financial Disclosure to the Ethics Board by May 15, 2018 -** [**http://ethics.la.gov/Pub/FinDiscl/F417s.pdf?20170112**](http://ethics.la.gov/Pub/FinDiscl/F417s.pdf?20170112)
3. **Announcement – Status conference on April 19, 2018 to set the hearing date**
4. **Other Business**

**ADJOURNMENT**