

Office of the Mayor-President

Purchasing Division



City of Baton Rouge
Parish of East Baton Rouge
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Philip Gore
Assistant Purchasing Director

225/389-3259 FAX 225/389-4841 purchasinginfo@brgov.com

**ADDENDUM NO. 3
October 12, 2023**

Your reference is directed to: **File Number: 2023-26-4150**

Solicitation Number: **2023-26-4150 RFQ Audit Management & Electronic Working Papers Software System**

Scheduled to open: **October 23, 2023 at 2:00 pm CST**

The following changes are to be made to the referenced solicitation:

The following **Questions & Answers** will be made part of the above referenced solicitation.

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to bid opening in an envelope marked with the file number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

cc: Bid File 2023-26-4150

pgore@brla.gov
225-389-3259 x 3279

Signature

Date

Company

RFQ 2023-26-4150 Audit Management & Electronic Working Papers Software System

Addendum No. 3 – Questions & Answers

**Question #1 in Addendum No.2 was answered incorrectly. Please see question and answer below for clarity.

Question 1: Could you please provide clarification on whether a financial proposal should be included in our response? At the pre-proposal conference, it was stated that a financial proposal is not required at time of submission, however the response to Question #1 states that the financial proposal shall include any and all costs the Proposer wishes to have considered in the contractual arrangement with the City-Parish.

Answer 1: Financial proposals are not to be included in your response to the RFQ.