JEFFERSON PARISH
DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

October 31, 2023

ADDENDUM # 1

RFP NO: 0470   **Receipt Date: November 3, 2023**

Provide Food and Related Services to Jefferson Parish Field Staff During a Declared Emergency

REVISION: Below is an inquiry from a vendor about Attachment "B".

QUESTION: Regarding "Attachment B" (Price Schedule), namely the calculation in last column labeled "TOTAL BASED ON MINIMUM PEOPLE PER DAY", how should that number be calculated? Is the "Minimum People Per Day" based on 50 people? If not, what would be the "Minimum People Per Day" number? Furthermore, is/are the "Minimum People Per Day" to be multiplied by the "50 Person (Minimum) Per Person Per Day" in the 1st column? Or should it be multiplied by the "Unit Price Per Person" in the 4th Column? How is the "Grand Total" calculated? Would it be the sum of the "Total Based on Minimum People Per Day" (the last column)?

ANSWER: Attachment B has been revised to clear up the vendor questions.

THE REVISED ATTACHMENT "B" MUST BE USED FOR YOUR SUBMITTAL.

Sincerely,

Donna Reamey

Donna Reamey
Purchasing Specialist II

RFP SUBMISSION:
Proposer must acknowledge all addenda on the signature page. Proposer acknowledges receipt of this addendum on the signature page by entering the number that has been assigned to this addendum.

This addendum is a part of the contract documents and modifies the original RFP documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

JOSEPH S. YENNI BUILDING · 1221 ELMWOOD PARK BLVD · SUITE 404 · JEFFERSON, LA 70123 · PO BOX 10242 JEFFERSON, LA 70181-0242
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING · 200 DERBIGNY ST — SUITE 4400 — GRETNA, LA 70053 · PO BOX 9 — GRETNA — LA 70054
OFFICE 504.364-2678
EMAIL: PURCHASING@JEFFPARISH.NET   WEBSITE: WWW.JEFFPARISH.NET

PROPOSER: _____

SERVICE	1. UNIT PRICE* PER PERSON BASED ON A 50 PERSON MINIMUM	TOTAL (UNIT PRICE FROM COLUMN #1 X 50)	2. UNIT PRICE* PER PERSON BASED ON A 125 PERSON MINIMUM	TOTAL (UNIT PRICE FROM COLUMN #2 X 125)	3. UNIT PRICE* PER PERSON BASED ON A 250 PERSON MINIMUM	TOTAL (UNIT PRICE FROM COLUMN #3 X 250)
Plan A - Three (3) hot meals (breakfast, lunch, and dinner); including beverages and fresh fruit (bananas, red apples and navel oranges) and a nutritional snack for each meal. **See sample meal menu – attachment "C"**	$	$	$	$	$	$

Plan B: Two (2) hot meals (breakfast and dinner) and one (1) cold meal (lunch); including beverages and fresh fruit (bananas, red apples and navel oranges) for each meal and a Box meal lunch that can be taken in the field without spoilage (shall include an insulated gel pack designed to minimize condensation and prevent spoilage. Box meal must contain a sandwich made with sliced bread (white/wheat) and turkey or ham, a nutritional snack, chips and fresh fruit (bananas, red apples or navel oranges) to compliment the sandwich.) Coffee and Snacks will be provided between breakfast, lunch and dinner. **See sample meal menu – attachment "C"**	$	$	$	$	$	$

Plan C - One (1) hot meal (meal to be specified by the department) and two (2) cold meals (meals specified by the department); including beverages and fresh fruit (bananas, red apples and navel oranges) for each meal and a Box meal that can be taken in the field without spoilage (shall include an insulated gel pack designed to minimize condensation and prevent spoilage. Box meal must contain a sandwich made with sliced bread (white/wheat), turkey or ham (at least 4oz per sandwich), sliced American cheese, a nutritional snack, chips and fresh fruit (bananas, red apples or navel oranges) to compliment he sandwich). **See sample meal menu – attachment" C"**	$	$	$	$	$	$

Plan D - Box meals including beverages, Box meal lunch that can be taken in the field without spoilage (shall include an insulated gel pack designed to minimize condensation and prevent spoilage. Box meal must contain a sandwich made with sliced bread (white/wheat) and turkey or ham, a nutritional snack, chips and fresh fruit (bananas, red apples or navel oranges) to compliment the sandwich.). **See sample menu – attachment "C"**	$	$	$	$	$	$

*A Unit Price is the total price for all meals listed in a given plan

GRAND TOTAL**: _____
GRAND TOTAL IS THE SUM TOTAL OF PLANS A-D BASED ON THE **50 PERSON MIN.