



November 1, 2023

ADDENDUM NO. 1

Your reference is directed to **SB #7649 NSU Athletics Under Armour** which is scheduled for bid openings at 2:00 p.m. Thursday, November 30, 2023, at Northwestern State University, Natchitoches, Louisiana.

The following addition is being made to the above referenced solicitation in response to a vendor inquiry:

- **Include Shipping/Freight in the bid price
- **Include Set-up and installation in the bid price

Each response submitted shall include two (2) copies of the latest/updated (most current) List Price Catalog comprising all products the vendor wishes to offer, with net discount prices shown or with a clearly described discount schedule to be mailed and received on or before the bid deadline.

**VENDOR INQUIRY: What is the set-up and installation referring to?
Are you talking about decoration of products?**

RESPONSE: Set-up and installation would apply to equipment and supply purchases needing to be assembled and/or installed. For the purpose of SB #7649, this Note is not applicable.

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes below and return to Business Affairs/Purchasing Section prior to bid opening in an envelope marked with the bid number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

Company Name	Authorized Signature	Date
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Submitted by: Carla Howell
Director of Purchasing