

**NOLA Public Schools
Procurement Department
2401 Westbend Parkway, Suite 5076
New Orleans, LA 70114**

Paul A. Lucius, Executive Director of Procurement

November 14, 2023

Addendum No. 1

**REQUEST FOR PROPOSAL NO. 24-0046
STRATEGIC PLANNING CONSULTANT SERVICES**

This Addendum and Clarification item forms a part of the RFP Documents and modifies the original RFP Documents issued November 14, 2023. Acknowledge receipt of this Addendum on the Addendum Form of the Request for Proposal. Failure to do so shall subject proposal to disqualification.

CLARIFICATION:

This Addendum consists of ten (6) pages.

INTENTIONALLY BLANK

DELETE: Pages 1 and 4



ORLEANS PARISH SCHOOL BOARD

Procurement Department
2401 Westbend Parkway, Suite 5055
New Orleans, LA 70114
Telephone (504) 304-3917 | FAX (504) 309-2879
Paul A. Lucius, Executive Director of Procurement

REQUEST FOR PROPOSAL NO. 24-0046

STRATEGIC PLANNING CONSULTANT SERVICES

ELECTRONIC PROPOSAL SUBMITTAL DEADLINE:

THURSDAY, JANUARY 18, 2024 @ 10:00 A.M.

VIRTUAL PRE - PROPOSAL MEETING:

WEDNESDAY, NOVEMBER 29, 2023 @ 10:00 A.M.

PROPOSER: _____

SIGNATURE: _____

NAME (PRINT OR TYPE): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE: _____

EMAIL ADDRESS: _____

TERMS: _____

OVERVIEW

1.1 Introductions to Proposers

One signed original proposal shall be submitted electronically and clearly marked: REQUEST FOR PROPOSAL NO. 24-0046 ON THURSDAY JANUARY 18, 2024 AT 10:00 A.M. to Paul A. Lucius, Executive Director of Procurement: procurement@nolapublicschools.com.

The Orleans Parish School Board will not be responsible for the opening of, post-opening of, or failure to open a Proposal not properly addressed or identified.

The Orleans Parish School Board will not assume the responsibility for any delay as a result of failure of any entity to deliver Proposals on time.

The Proposal Submission Checklist is provided in Appendix A of this RFP. The checklist contains the required documents needed to be submitted with vendor proposal. All vendors shall refer to the checklist while preparing their proposals to ensure all required documents are submitted (See Appendices A & B). Failure to submit required documents shall result in rejection and proposals will not be reviewed by the Evaluation Committee.

No Proposal will be accepted after Thursday, January 18, 2024 @ 10:00 A.M. under any conditions unless in the best interest of NOLA-PS by an addendum notification.

| | | |
|--|-----------|--------------------------------|
| Pre-Proposal Meeting (via Virtual) | Wednesday | November 29, 2023 @ 10:00 A.M. |
| Last Day for Questions@ 4:00 P.M. (CST) | Tuesday | December 5, 2023 |
| Last Day for Addendum | Tuesday | December 12, 2023 |
| PROPOSAL SUBMISSION DEADLINE no later than 10:00 A.M. | | December 18, 2023 |
| Oral Presentations (if applicable) | | January 9, 2023 |
| Evaluation Committee Meeting | | January 9, 2023 |
| Award Notification (approximate) | | TBD |
| Execution of Agreement (approximate) | | TBD |

CODE OF SILENCE:

From the date the RFP is issued; through the time the Agreement is finally awarded by NOLA-PS Elected Officials, Proposers shall not contact any Representatives of NOLA-PS, nor the District Staff, nor their Advisors or Consultants with respect to this RFP, or RFP process, other than to submit questions or protest in accordance with the Instructions to Proposers therein. This prohibition does not apply to questions or comments sent in writing to the Director of Procurement, or questions made at Pre-Proposal conferences, in presentations before evaluation committees, or during contract negotiations. Proposers who violate this Code of Silence may be deemed non-responsive, and their proposal may be rejected for cause.

REPLACE WITH:



ORLEANS PARISH SCHOOL BOARD

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New Orleans, LA 70114
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Paul A. Lucius, Executive Director of Procurement

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END OF ADDENDUM NO. 1