



MCNEESE STATE UNIVERSITY
 LAKE CHARLES, LOUISIANA 70609
 AN EQUAL OPPORTUNITY INSTITUTION

REQUEST FOR BID

DATE	BID NUMBER
December 12, 2023	L2400067

PURCHASING CONTACT	PHONE	REQUEST NO.	DEPARTMENT
Kayla DeVillier	337-475-5064	R2402015	PERFORMING ARTS

RESPONSE DUE: Monday 1/8/2024 2:00 PM

SEE "STANDARD TERMS & CONDITIONS TO BIDDERS"

VENDORS MUST SIGN AND RETURN THE BID FORM TITLED "STANDARD TERMS AND CONDITIONS TO BIDDERS" WITH BID RESPONSE TO BE CONSIDERED FOR BID AWARD

VENDOR:

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 Return this bid by fax to 337-475-5082; or email to purchasing@mcneese.edu, or deliver to McNeese campus, Smith Hall, Room 120, by the due date and time for bid to be considered.

THIS IS A COMPETITIVE BID FOR Yamaha Hybrid Pianos and Tripod Dolly for the NX3 Yamaha Hybrid Grand Piano for McNeese State University Performing Arts Department PER THE FOLLOWING SPECIFICATIONS.

SEALED BIDS MUST BE RETURNED IN A SEALED ENVELOPE/PACKAGE.

PRINT THE BID NUMBER, BID DUE DATE AND TIME ON THE OUTSIDE OF THE ENVELOPE/PACKAGE AND RETURN TO SMITH HALL, ROOM 120 (150 LAWTON DRIVE) LAKE CHARLES, LA 70605 or MSU Box 92415, LAKE CHARLES, LA 70609, BY THE BID DUE DATE AND TIME.

McNEESE PURCHASING OFFICE IS NOT RESPONSIBLE FOR ANY DELAYS CAUSED BY THE CHOSEN MEANS OF SEALED BID DELIVERY (U.S. POSTAL SERVICE, FedEX, UPS, etc.). THE BIDDER IS SOLELY RESPONSIBLE FOR THE

Bid must be signed below. I hereby certify that the above bid prices will remain in effect until the goods are delivered if the order is placed within 30 days after bid opening date. Validity of this bid is dependent on the following information:

Delivery _____ days ARO/TERMS _____

All bids include prepaid delivery, F.O.B. to McNeese State University

SIGNATURE _____ DATE: _____

THIS IS NOT A PURCHASE ORDER

TIMELY DELIVERY OF ITS BID. FAILURE TO MEET THE BID OPENING DATE AND TIME SHALL RESULT IN REJECTION OF THE BID.

FOR MORE INFORMATION ON BECOMING A LICENSED VENDOR, CONTACT information@clc.com OR VISIT <http://www.imgcollegelicensing.com/Licensing-Info.aspx>.

DEPARTMENT CONTACT IS LONNY BENOIT AT 337-475-5466 OR lbenoit@mcneese.edu.

Business hours are Monday – Thursday 7:30 a.m. to 5 p.m. and Friday 7:30 a.m. – 11:30 a.m.

MCNEESE STATE UNIVERSITY IS TAX EXEMPT.

SUCCESSFUL BIDDER MUST ACCEPT PURCHASE ORDERS.

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THE ITEMS BELOW ARE PROPRIETARY, NO SUBSTITUTIONS ARE ALLOWED.

AWARD OF THIS BID AS STATED ON THE STANDARD TERMS AND CONDITIONS TO BIDDERS PAGE: MCNEESE STATE UNIVERSITY RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUPED, OR AND ALL-OR-NONE BASIS, AND TO REJECT ANY OR ALL BIDS AND WAIVE ANY INFORMALITIES INCIDENT THERETO.

VENDOR MUST INDICATE THE EARLIEST DELIVERY DATE FOR EACH LINE ITEM THAT WILL BE DELIVERED (BLANKS HAVE BEEN PROVIDED FOR EACH LINE ITEM). DELIVERY DATE AND QUANTITY DELIVERED MAY TAKE PRECEDENCE OVER THE BID PRICE.

ALL ITEMS ARE TO BE NEW AND NOT REFURBISHED OR USED.

SHIPPING MUST BE INCLUDED IN PRICING.

THIS BID CONTAINS ITEMS THAT ARE POSSIBLY FOR A TRADE IN OF A DISCOUNTED PRICE TOWARDS THE BID TOTAL. APPROVAL FROM THE LOUISIANA STATE PROPERTY ASSISTANCE AGENCY ON THE TRADING IN OF THE OLD PIANOS WILL TAKE PLACE PRIOR TO THE AWARD OF THE BID. You must contact both Lonny Beniot ([337-475-5466](tel:337-475-5466)/lbenoit@mcneese.edu) and Kayla DeVillier ([337-475-5064](tel:337-475-5064)/[kdevillier@mcneese](mailto:kdevillier@mcneese.edu)) to schedule a viewing of the trade-in pianos. Viewing Date(s) and Time(s) Wednesday, January 3, 2023 and Thursday, January 4, 2023, 8am-3pm.

VENDOR MUST BE A YAMAHA AUTHORIZED INSTITUTIONAL DEALER IN ORDER TO BID. THIS WILL BE VERIFIED PRIOR TO THE AWARD OF THE BID.

APPROVAL FROM THE LOUISIANA PROPERTY ASSISTANCE AGENCY ON THE TRADING IN OF THE OLD PIANOS WILL TAKE PLACE PRIOR TO AWARDED THE BID.

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SPECIFICATIONS ARE AS FOLLOWS:

ITEM #1 – YAMAHA NU1X HYBRID PIANOS

Quantity: 3 LOT Unit Cost: _____ Total Cost: _____

Estimated Delivery Date: _____

ITEM #2 – YAMAHA N3X HYBRID GRAND PIANO

Quantity: 1 LOT Unit Cost: _____ Total Cost: _____

Estimated Delivery Date: _____

ITEM #3 – TRIPOD DOLLY FOR N3X GRAND PIANO

Quantity: 1 LOT Unit Cost: _____ Total Cost: _____

Estimated Delivery Date: _____

TOTAL: \$

TRADE IN DISCOUNT:

SEE THE FOLLOWING PAGE FOR TRADE IN PIANOS. LIST EACH TRADE IN VALUE AND THE TOTAL.

NEW TOTAL OF BID LESS THE TRADE IN DISCOUNT OF PIANOS. \$ _____ (TOTAL BID PRICE)

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BRAND	MODEL	STATE ID#	LOCATION	TRADE-IN-VALUE
BALDWIN	5'8"	5560006762	BURTON BUSINESS CONFERENCE CENTER	
KNABE	UPRIGHT 52"	5560005387	BURTON BUSINESS CONFERENCE CENTER	
MASON & HAMILN	A	5560006361	BURTON BUSINESS CONFERENCE CENTER	
PACKARD	5'	NO TAG	BURTON BUSINESS CONFERENCE CENTER	
STEINWAY	L	5560000460	BURTON BUSINESS CONFERENCE CENTER	
STEINWAY	B	5560000004	BURTON BUSINESS CONFERENCE CENTER	
STEINWAY	B	5560000002	BURTON BUSINESS CONFERENCE CENTER	
STEINWAY	B	5560000005	BURTON BUSINESS CONFERENCE CENTER	
YAMAHA	G3	5560000438	BURTON BUSINESS CONFERENCE CENTER	

TOTAL OF TRADE IN VALUE	
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