



McNEESE
STATE UNIVERSITY
A Member of the University of Louisiana System

PURCHASING DEPARTMENT
 P. O. BOX 92415
 LAKE CHARLES, LA 70609
 PH: 337-475-5064
 FAX: 337-475-5082

ADDENDUM 01

DATE: January 8, 2024

BID #L2400067 : McNeese Performing Arts Department Instruments

SCHEDULED TO OPEN ON Monday, January 8, 2024 AT 2 :00 P.M.

REVISION TO THE REFERENCED SOLICITATION/BID AS STATED BELOW:

- **REMOVAL OF BID SPECIFICATION: RETURN THIS BID BY FAX AT 337-475-5082; OR EMAIL TO PURCHASING@MCNEESE.EDU, OR DELIVER TO MCNEESE CAMPUS, SMITH HALL, ROOM 120 BY THE DUE DATE AND TIME FOR BID TO BE CONSIDERED.**
- **THE IS A SEALED BID. SEALED BIDS MUST BE RETURNED IN A SEALED ENVELOPE/PACKAGE. PRINT THE BID NUMBER, BID DUE DATE AND TIME ON THE OUTSIDE OF THE ENVELOPE/PACKAGE AND RETURN TO SMITH HALL, ROOM 120 (150 LAWTON DRIVE) LAKE CHARLES, LA 70605 OR MSU BOX 92415, LAKE CHARLES, LA 70609, BY THE DUE DATE AND TIME.**
- **NEW DATE/TIME OF BID OPENING: WEDNESDAY, JANUARY 17, 2024 AT 2:00 PM.**

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION FOR BID.

ACKNOWLEDGEMENT:

VENDOR MUST RETURN THIS ACKNOWLEDGEMENT ALONG WITH THE BID.

VENDORS WHO FAIL TO EXECUTE AN ACKNOWLEDGEMENT SHALL NOT BE CONSIDERED FOR BID AWARD.

ADDENDUM ACKNOWLEDGED:

VENDOR: _____ Signature: _____

Print: _____

I APOLOGIZE FOR ANY INCONVENIENCE THIS MAY HAVE CAUSED.

**KAYLA DeVILLIER
 PROCUREMENT SPECIALIST II
 McNeese State University**