

Reproductive Health Program Laboratory Testing and Services

Services include daily courier pickup of samples and electronic reporting of results. Notifying critical values should be by phone within 24 hours after results are finalized.

Testing is to screen for cervical dysplasia/cancer and the presence of high-risk human papillomavirus in cervical cells, via one or both of the below tests:

1. Cytology PAP in a liquid-based medium and associated tests depending on results.
2. HPV high-risk testing in a liquid-based medium and associated tests depending on results.

Contractor must have the ability to provide all tests listed above and the associated additional tests, depending on results.

Bid price must be inclusive of all tests required for screening.

Lab Testing Supplies Requirements:

The Contractor will provide specimen supplies for cytology samples to all OPH (Office of Public Health) Public Health Units (PHUs), and clinics around Louisiana. The Contractor shall furnish the following items:

- Liquid medium vial
- Cytobrush for collection of cervical cytology specimens
- Spatula and broom for collection of cervical cytology specimens
- Specimen mailers with prepaid postage for shipping specimens (if applicable)
- Reorder supply cards or system

The Contractor will mail or deliver supplies to OPH PHU clinic sites to collect cytology specimens.

The Contractor will be required to supply each OPH PHU clinic site with a Cytology label printer that is compatible with the current version of the Electronic Health Record (EHR) software to print cytology specimen labels, when requested by the Agency. Printer compatibility to be determined upon request by the Agency.

Specimen Retrieval Requirements:

The Contractor will provide a mechanism for specimen retrieval of all samples from OPH PHUs, and clinics located around the state of Louisiana. This can be using a prepaid mailing envelope or through in-person physical pickup at each OPH PHU (as needed). If the Contractor prefers in-person pickup, the Contractor will transport these samples to their appropriate testing facilities. The OPH PHU site list is included as Attachment C – PHU Site List, and includes physical addresses and contact information for each site.

If mailing of specimens is desired, the Contractor will supply all shipping and packing materials, labels, and pre-paid postage to each facility to expedite specimen preparation and mailing.

Laboratory Reporting Requirements:

The Contractor must have an existing bidirectional interface with OPH's current version of the EHR software (Intergy EHS by Greenway Health) for ordering specimens and transmitting results electronically. If the Contractor does not have an existing interface as previously specified, the Contractor must become interfaced as previously specified within 90 days of award of contract. If this timeline is exceeded this may be considered grounds for immediate contract termination.

The current version of the EHR software can support lab orders as HL7 ORM messages using HL7 v2.5.1, and can support receiving lab results as HL7 ORU, where the ORU message includes discrete data (numerical lab result values), as well as an embedded PDF if preferred.

Critical values should be notified by phone within 24 hours of finalized test results.

Laboratory Insurance Billing:

The Contractor shall bill all public and private insurance options. The client's insurance information will be electronically transmitted to the Contractor for billing purposes via OPH's current EHR software. The Contractor will work to resolve all denied claims for testing performed.

If the client does not have insurance, itemized monthly invoices will be sent to the Reproductive Health Program for payment.

Monthly Invoicing to Program:

The Contractor must have in place a computer system that produces electronic monthly reports of data (Number of abnormal results, number of insufficient specimens for testing and reason, number of no ECC) and itemized billing per clinic site secured by HIPAA-compliant web-based access from each OPH PHU. Any additional software required for monthly invoicing and laboratory billing to the client's insurance must be maintained by the Contractor.

Contractor invoices should be sent monthly via email