



LOUISIANA TECH
UNIVERSITY

Purchasing

ADDENDUM #1

February 16, 2024

RE: Bid Number: 50012-565-24: Laundry Services

- **Sealed Bids are due at 2:00PM on Thursday, February 29, 2024 in the Office of Purchasing located in Keeny Hall Room 408 (208 Keeny Circle, Ruston, LA 71272)**
 - Please use UPS or FedEx to mail in your bid. USPS is not very good with delivering bids on time. UPS and FedEx will allow you to pick the delivery date and track it. If your bid is not delivered to the Purchasing Office by the deadline, it will not be opened or reviewed.
 - Emailed or faxed bids are not acceptable. Bid must be received in a sealed envelope with the bid information clearly printed on the outside of the envelope.
- **Reminder:**
 - A bid bond **is required** for this bid. Bid bond must be in the envelope with your bid in order to be considered for award.
- **Please see the attached sign-in sheet from the pre-bid meeting.**

All other specifications remain unchanged.

Sincerely,

Zynthia L. Rhodes

Assistant Director of Purchasing

Louisiana Tech University

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