



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

February 5, 2024

ADDENDUM # 1

Bid Number: 50-00144288

Receipt Date: February 27, 2024

Two-year pre-placed contract for water line point repairs, to be used for emergency repairs, for the Jefferson Parish Department of Water

Revision: There are some Specifications that need to be revised:

Section 1.1 (Second Paragraph on page 2), Middle of the section, the following 2 Sentences are being removed:

**Any work done after 3:30 p.m., weekends, and holidays, will be considered premium time
And is paid an additional one half (1/2) hour for every labor hour worked. There will be
No premium time for equipment.**

On Page 6:

Section 1.10 has the incorrect Resolution #. The Correct resolution # is 141125 as amended. Also, the following verbiage is being removed:

“136353 (adopted 9/16/2020) and Resolution No 138482 (adopted 10/27/2021)”

Section 1.12 The 1st sentence in the paragraph is being removed. Also, the Section at the end of that paragraph is being changed from 1.8 to 1.5.

***** REVISED SPECIFICATION SHEETS ARE ATTACHED *****

*****ALL QUESTIONS ARE TO BE SUBMITTED NO LATER THAN BY FRIDAY,
FEBRUARY 16TH BY 12:00 P.M. *****

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***** PLEASE REMEMBER TO ACKNOWLEDGE THIS ADDENDUM BY NUMBER ON
YOUR BID SUBMISSION*****

Sincerely,

Shanna Folsie, Purchasing Specialist II
Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

quantities listed on the bid form. It is intended to issue work orders as needed to perform repairs at various locations on the East and West banks of Jefferson Parish and the Town of Grand Isle. **The Jefferson Parish Department of Water will provide the use of the property located at 200 Arnoult Road for the convenience of the contractor. The contractor on a regular basis shall maintain this property for the duration of the contract. The grass/weeds shall be cut, stock material shall be stacked above ground and away from any spoil material, spoil material shall be removed on a regular basis, mud/debris shall be cleaned from trucks prior to leaving yard and entering Arnoult Road. In the event that these conditions are not being met, the Jefferson Parish shall reserve the right to bring in outside forces to complete the necessary work and charge the contractor.** All work covered under this contract must conform to Jefferson Parish Engineering Department standard details sheets available in the Jefferson Parish Engineering Department.



The contractor is made aware that, because of the nature of this contract, it may be necessary to make repairs on emergency 24 hours, seven (7) day a week, at night, week-ends, and holidays. However, there will be no extra compensation for these repairs during these events. The contractor must have two (2) contact employees, one primary and one backup, on a 24 hour basis available to coordinate work initiation. Contact phone number list to be updated as needed.

In the event work is halted during an assigned weekday job as a result of the contractor's responsibility, i.e., equipment failure, lack of necessary equipment, insufficient crew size, etc., and later resumed, premium labor time for work done after 3:30 pm will be reduced by the amount of time work halted.

The contractor's entire crew assigned to a job must be on site and begin work within one (1) hour of the contractor receiving initial work notification.

In the event the contractor's foreman is not on site within one (1) hour of receiving initial work notification, his job start time will be recorded as beginning at the actual time of his arrival on site.

The Parish will furnish all permanent pipeline materials; i.e., pipes, valves, fittings, sleeves, meters, valve boxes, fire hydrants, etc., with the exception of material required for HDPE pipe installation and any other unforeseen required purchases. Repair materials that are needed on the job and are not available in Parish stocks at the time of repair and are not included as bid items may be furnished by the Parish through regular or emergency Parish requisitions and/or may be furnished by the contractor at his actual face value cost. These third-party invoices shall be attached to the contractor's billing invoice for payment.

The actual face value cost shall cover the manufacturer's cost (or supplier's cost) plus shipment cost by others, subject to Parish's approval. Invoices shall be submitted to the Parish prior to payment. This contract is a labor-intensive type contract; therefore, contractors should consider all matters of labor and overhead and build his necessary profit into his prices for repairing water lines. Repair materials which are used on the job shall be paid at the contractor's actual face

1.9 Qualifications of bidders. Bidders must have a practical knowledge of the particular work and shall have all labor and equipment necessary to satisfactorily complete the work orders, and possess current LDHH Class IV operator licensing for water distribution systems. Bidders shall be required to maintain a minimum of four (4) repair crews and two (2) restoration crews at all times for the proposed work under the terms of this contract.

Each bidder may be required to show that former work has been completed and that no just claims are pending against such work. No bid will be accepted from a bidder who is engaged in any work which would impair his ability to perform or finance this work.

1.10 Jefferson Parish general specifications: the general specifications for these contract documents are the new uniform set of general specifications of Jefferson Parish adopted by Resolution No. 141125 as amended. The resolutions containing the new uniform set of general specifications are not reproduced herein, however bidders shall be presumed to have full knowledge of these general conditions. Copies are at all time available with the clerk of Jefferson Parish council.

1.11 Contractor will agree to commence contract work upon notification pending award by council resolution prior to signing contract under same terms and conditions of contract document.

1.12 If the contractor should fail to complete issued work orders in a timely manner and to the satisfaction of the Parish the issuance of additional work orders will be withheld. Deficient performance will be dealt with as stated previously in section 1.5.

If contractor continually fails to perform work to the satisfaction of the Parish, then the Parish reserves the right to terminate contract and to re-advertise and re-bid this contract.

1.13 Pursuant to LSA R.S. 38:2248 (Public Contract Law), owner shall retain the following percentages of each progress payment until payment is due under the terms and conditions governing substantial completion or final payment.

Contract amount	Retainage
\$0 - \$499,999.99	10%
\$500,000.00 or greater	5%

1.14 Monthly invoices must be submitted for payment and the invoice shall reflect all work that is 100% completed. There will be no payment or partial payment for work in progress. All invoices submitted for payment must have all work directed on work order as well as all restoration complete submitted with all "original" paper work attached i.e. invoice, warehouse ticket, restoration sheet, etc. The contractor shall provide 3-part, no carbon required, or computer-generated invoices daily for completed work orders to the Parish Inspector for review and approval.

Division II