

Bossier Parish Community College
Purchasing Office
Bossier City, LA 71111
Phone: 318-678-6298
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Addendum #1
April 9, 2024

BID NUMBER: 40003-10566 – Furnish HVAC Preventive Maintenance

DUE DATE: April 15, 2024 @ 2:00 P.M., CST

The following shall become a part of the Request for Proposal, Information for Bidders and General Conditions & Specifications, as if originally included.

The purpose of this addendum is to answer inquiries:

Question #1: Will a filter list be provided? Will it be for all (3) locations?

Answer Question #1: Yes – see attached

Question #2: Will BPCC award all 3 locations to the same contractor? Is there a possibility for one or 2 locations to go to a separate contractor?

Answer Question #2: The award will be made to one contractor for all three (3) campuses.

Question #3: What items are specifically required when the bid is turned in? Will it be just the bid form and HVAC license?

Answer Question #3: Copy of Contractor's written refrigerant handling policy, ten (10) customer references including contact information and a brief description of services provided, list of ten (10) technicians and their qualifications to provide commercial service to BPCC, resume' for the on-site technician, their supervisor, their manager and the project engineer and the energy manager. Provide licensing/certifications of the certified technician that will be providing service to the BPCC campus. Bid form and Contractor's license. Please refer to solicitation for any additional requirements.

Question #4: Will service calls outside of the contract be billed as a T&M? Do we need to provide a labor rate and material markup? Also, what about new unit changeouts? How will that be handled?

Answer Question #4: Yes, service calls outside of the contract will be billed as T&M. We will negotiate the labor rate and material markup with the awarded vendor. The unit changeouts will be handled on a case-by-case basis.

Question #5: If we need another site visit this week, who do we contact?

Answer Question #5: Chad Johnston – 318-517-0011 or email – cjohnston@bpcc.edu

Question #6: Assuming it was 5 years ago, what company currently holds this contract and what was their annual per year bid price on the Bossier Campus?

Answer Question #6 – The bid was awarded 3 years ago, not 5 years ago. Storer Equipment Company LTD dba Storer Services at an annual cost of \$159,900.

Question #7: Assuming it was 5 years ago, last time the contract bid was the Natchitoches and Many Campuses included in the RFQ? If so, what was the annual bid price of these site contracts also.

Answer Question #7: The bid was awarded 3 years ago, not 5 years ago. The Natchitoches and Sabine Valley campuses were not part of the bid.

Question #8: The Phrase “The Contractor Shall Demonstrate” is used quite a bit in this RFO. My Question is at what Phase of the Bid Process will we be demonstrating these requirements? Will this Scheduled after the Bid Results?

Answer Question #8: The apparent low bidder will be required to demonstrate the requirements specified in the bid. It will be scheduled after the bid results with the apparent low bidder.

Question #9: Being that this contract is and all Matters related to shall be Governed by the Laws of the State of Louisiana, is BPCC requiring the Awarded Bidder to have been an established business for at least 20 years? This was listed under the Contractor Qualifications section. Can you please give more clarification on this requirement? If this is indeed BPCC's intention Would BPCC

Consider removing this requirement to allow Small and New Business's to have an opportunity to pursue this contract?

Answer Question #9: It is an requirement of the successful vendor to have at a minimum 20 years in business as a commercial mechanical, temperature control, building automation and components service contractor.

Question #10: During the walk-thru at all (3) locations we noticed UV Lighting in most of the Air Handlers. Is yearly bulb replacement included in the PM Contract?

Answer Question #10: No

Question #11: During Pre-Bid Meeting it was vaguely discussed how the awarded vendor would be chosen. Can you explain the process of awarding the bid? Is it some sort of grading system or jut to the lowest bidder?

Answer Question #11: The contract will be awarded to the lowest overall bid.

Question #12: Under the Advanced Service Capabilities section, it states that the awarded contractor must be certified by the National Association of Energy Management Service Companies. Would BPCC consider allowing the awarded Contractor 1 year to complete this certification or is this certification a must have to bid this project?

Answer Question #12: The certification is a requirement of the awarded contractor.

THANK YOU FOR YOUR INTEREST.

Gayle Doucet, Director

Firm

Signature

Title

Date

Please acknowledge receipt of this addendum by signature.

Filter Size and Number for BPCC Many Campus

Filter Total
(10)20x25x2
(2)20x30x2
(2)20x30x1
(8)16x20x2
(12)16x25x2

Filter Size and Number for BPCC Natchitoches Campus

Filter Total
20x20x1 (18)
8x16x1 (5)
16x16x1 (2)
12x16x1 (19)
18x18x1 (3)
24x30x1 (1)
20x20x1 (11)
20x24x1 (2)
16x25x2 (10)
18x24x2 (14)
20x20x2 (8)
20x35x2 (16)
16x24x2 (3)

AHU's	Qty	BELTS	QTY	FILTERS
AHU A1		3 BX92		12 25x20x2 3 20x16x2
AHU A2		3 B103		6 25x20x2 6 25x16x2 4 20x20x2 4 20x16x2
AHU B1		2 5VX670		6 25x20x2 4 25x16x2
AHU B2		3 3VX800		4 25x20x2 8 25x16x2
AHU B3		3 3VX800		4 25x20x2 8 25x16x2
OAHU B1		3 BX75		6 25x20x2 SUPPLY 4 25x16x2
		1 5VX780		6 25x20x2 EXHAUST 4 25x16x2
AHU C1		1 BX42		12 20x16x2
AHU C2		1 5VX750		4 25x20x2 12 20x20x2
AHU D1		4 3VX800		4 25x20x2 8 25x16x2
AHU D2		2 BX75		4 25x20x2 8 25x16x2
AHU D3		2 BX75		4 25x20x2 8 25x16x2
AHU D3A		1 BX32		2 25x20x2 1 25x16x2
OAHU D1		2 BX84		4 24x24x2 SUPPLY 6 20x24x2

	2 BX78	4 24x24x2	EXHAUST
		6 20x24x2	

AHU E1	2 5VX710	4 25x20x2	
		8 25x16x2	

AHU E2	2 BX75	4 25x20x2	
		8 25x16x2	

AHU E3	2 BX75	4 25x20x2	
		8 25x16x2	

OAHU E1	3 B82	4 25x20x2	SUPPLY
		8 25x16x2	

	3 BX70	4 25x20x2	EXHAUST
		8 25x16x2	

AHU F1	3 BX83	12 25x20x2	
		3 20x16x2	

AHU F2	2 5VX780	6 25x20x2	
		6 25x16x2	
		4 20x20x2	
		4 20x16x2	

AHU G1	4 3VX800	4 25x20x2	
		8 25x16x2	

AHU G2	4 3VX800	4 25x20x2	
		8 25x16x2	

AHU G3	4 3VX800	4 25x20x2	
		8 25x16x2	

OAHU G1	2 BX87	6 25x20x2	SUPPLY
		4 25x16x2	

	3 BX70	6 25x20x2	EXHAUST
		4 25x16x2	

Liebert G2 8Tn	B52	2 25x20x4	
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Liebert G 10 Tn		1 29.5x28.5x2
Liebert G 10 Tn		1 29.5x28.5x2
Liebert G 10 Tn		1 29.5x28.5x2

AHU BCU J1	1 A53	3 25x16x2
AHU BCU J2	1 A43	1 24x20x2 1 20x20x2
AHU BCU J3	1 A43	1 24x20x2 1 20x20x2
AHU BCU J4	1 A50	3 25x16x2
AHU FCU J5	1	1 8.75x33.625

AHU L1	2 BX81	10 24x24x4 10 24x24x2 5 24x20x4 5 24x20x2
AHU L2	2 5VX780	5 20x24x4 5 20x24x2 10 24x24x4 10 24x24x2
AHU L3	3 BX53	5 20x20x4 5 20x20x2 10 20x16x4 10 20x16x2
AHU L4	2 BX59	5 20x20x4 5 20x20x2 10 20x16x4 10 20x16x2
OAHU L1	2 5VX550	21 20x16x2 SUPPLY 21 20x16x4
	2 BX49	12 24x20x2 EXHAUST 3 20x16x2
AHU BCU L138	1 B51	3 25x16x2

AHU I1	2 BX79	6 25x16x2 4 25x20x2	
AHU I2	2 BX79	6 25x16x2 4 25x20x2	
AHU I3	1 BX34	1 25x20x2 2 25x16x2	
AHU I4	1 A50	2 20x20x2	
AHU I5	1 BX50	3 20x20x2 3 20x16x2	
AHU I6	1 BX43	2 20x20x2	
AHU I7	1 B44	2 20x20x2	
AHU I8	1 B44	2 20x20x2	
AHU I9	1 BX54	2 25x20x2	
ERV I1	1 AX46 1 AX46	3 25x16x2	SUPPLY RETURN
ERV I2	1 AX46 1 AX46	3 25x16x2	SUPPLY RETURN
ERV I3	1 AX46 1 AX46	3 25x16x2	SUPPLY RETURN
AHU BCU I1		2 20x16x2	

AHU H1	3 BX99	15 20x20x2	
AHU H2	3 BX99	15 20x20x2	
AHU H3	3 BX99	15 20x20x2	
AHU H4	3 BX99	15 20x20x2	

VAV Filters Total	

180	16x20x1
25	14x20x1