



ADDENDUM NO. 1, DATED 4/30/2024

FURNISH CONTRACT SERVICE FOR SOLID NON-HAZARDOUS WASTE DISPOSAL AND TO PROVIDE TRASH COMPACTORS WITH PICKUP SERVICE ON THE SOUTHEASTERN CAMPUS AND AT OTHER ASSOCIATED HAMMOND AND BATON ROUGE OFF CAMPUS LOCATIONS FOR THE PHYSICAL PLANT DEPARTMENT

Dear Bidder,

BID OPENING DATE/TIME: May 16, 2024, 4:00 P.M., Central Time

CLARIFICATION FOR PAGE 1: PRE-BID CONFERENCE. THERE WILL NOT BE A ZOOM MEETING FOR THE PRE-BID CONFERENCE. THIS IS AN IN PERSON MEETING. MANDATORY FOR ALL BIDDERS - NO EXCEPTIONS, MAY 7, 2024, 10 AM, CENTRAL TIME. LOCATION: PHYSICAL PLANT CONFERENCE ROOM / 2400 NORTH OAK STREET / HAMMOND, LA 70402

The following Invitation to Bid page shall replace page 1 and shall become a part of the Invitation to Bid.

Bidder should reference the addendum in the appropriate blank on the Bid Response Form to acknowledge receipt of the addendum.

Sincerely,  
*Monette Scott*  
Monette Scott  
Procurement Analyst

cc: Physical Plant  
File

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Addendum Acknowledged By:

Name of Business: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

STATE OF LOUISIANA  
SOUTHEASTERN LOUISIANA UNIVERSITY  
HAMMOND, LOUISIANA  
(A Member of the University of Louisiana System)

INVITATION TO BID (ITB)  
TO  
FURNISH CONTRACT SERVICE FOR SOLID NON-HAZARDOUS WASTE DISPOSAL  
AND TO PROVIDE TRASH COMPACTORS WITH PICKUP SERVICE  
ON THE SOUTHEASTERN CAMPUS AND  
AT OTHER ASSOCIATED HAMMOND AND BATON ROUGE OFF CAMPUS LOCATIONS  
FOR THE PHYSICAL PLANT DEPARTMENT

ISSUING AGENCY: Southeastern Louisiana University  
Purchasing Department  
SLU 10800  
Hammond, LA 70402

DIRECTOR OF PURCHASING: Richard Himber

PROCUREMENT SPECIALIST: Rita Monette Scott  
Telephone: (985) 549-5324

CONTRACT COORDINATOR: Carlos Doolittle, Landscape and Recycling Manager  
Telephone: (985) 549-2023

ITB RELEASE DATE: April 25, 2024

\*\*\*PRE-BID CONFERENCE: May 7, 2024 at 10:00 a.m., Central Time  
MANDATORY For All Bidders - No Exceptions!  
LOCATION: PHYSICAL PLANT CONFERENCE ROOM  
2400 N. OAK STREET / HAMMOND, LA 70402

DEADLINE FOR FAX INQUIRIES: May 9, 2024 Fax To: 985-549-3810  
Attn: Rita Monette Scott

BID OPENING DATE: May 16, 2024

BID OPENING TIME: 4:00 p.m., Central Time

BID OPENING LOCATION: Southeastern Louisiana University  
Purchasing Department  
Property Control & Supply Building  
2400 North Oak Street  
Hammond, Louisiana

NOTE: THIS SOLICITATION IS A SEALED BID AND MUST BE RETURNED BY MAIL OR  
DELIVERED IN PERSON. BID RESPONSE FORMS CANNOT BE FAXED AND ANY FAX RESPONSES  
SHALL BE REJECTED.

This ITB is available in electronic form at <http://wwwprd.doa.louisiana.gov/osp/lapac/pubmain.asp> It  
is available in PDF format or in printed form by submitting a written request to the Procurement  
Specialist listed above. It is the Bidder's responsibility to check the Office of State Purchasing  
LaPAC website frequently for any possible addenda that may be issued. Southeastern is not  
responsible for a bidder's failure to download any addenda documents required to complete an  
Invitation to Bid.