

Office of State Procurement
State of Louisiana
Division of Administration

JEFF LANDRY
Governor



TAYLOR F. BARRAS
Commissioner of Administration

May 31, 2024

ADDENDUM NO. 01

Your reference is directed to RFX Number 3000022840 for the Invitation to Bid for the State of Louisiana – Metabolic Nutritional Items - LDH which is scheduled to open at 10:00 AM CT on June 12, 2024.

Following are the Vendor's Inquiries received by the deadline date of May 29, 2024 and the State's Responses:

Vendor's Inquiry #1

Upon review, if there are bid terms and conditions Vendor may not be able to agree to, will the State allow Vendor to include clarifications or exceptions as part of its submission?

State's Response #1

This solicitation contains all terms and conditions with respect to the commodities herein. Any vendor contracts, forms, terms, or other materials submitted with bid may cause bid to be rejected.

Vendor's Inquiry #2

Will the resulting contract from this solicitation be federally funded in whole or in part?

State's Response #2

Any funds utilized by the Agency will be funds that have been appropriated to them by the State legislature.

Vendor's Inquiry #3

Does the State consider electronic signatures to be valid "original" signatures (i.e.: DocuSign)?

State's Response #3
Yes.

All else remains as on original Invitation to Bid.

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.

ACKNOWLEDGEMENT: If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail, by hand delivery, or courier to: Office of State Procurement, 1201 N. 3rd Street, Claiborne Building - Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: _____ By: _____

REVISION: If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail or by hand delivery or courier to: Office of State Procurement, 1201 N. 3rd Street, Claiborne Building - Ste. 2-160, Baton Rouge, LA 70802, and indicate the RFx number and the bid opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic transmissions other than by fax are not being accepted at this time

Revisions received after bid opening shall not be considered and you shall be held to your original bid.

Revision:

For: _____ By: _____

By: Christine Schwartzenburg
Office of State Procurement
Telephone No. 225-342-6634
Email: Christine.schwartzenburg@la.gov