

NOLA Public School Procurement Department
2401 Westbend Parkway, Suite 5076
New Orleans, LA 70114
Paul A. Lucius, Executive Director of Procurement

May 29, 2024

Addendum No. 2

REQUEST FOR QUALIFICATIONS NO. 24-0080

JOBS FOR AMERICA’S GRADUATES (JAG) PROGRAM

This Addendum and Clarification item forms a part of the RFQ Documents and modifies the original RFQ Documents issued May 21, 2024. Acknowledge receipt of this Addendum on the Addendum Form of the Request for Qualifications. Failure to do so may subject proposal to disqualification.

This Addendum consists of 2 Page (s)

CLARIFICATION:

DELETE:

1. Three (3) to Five (5) client references (see attached form) from school districts to show evidence of past Innovative Talent Development Pipeline Services. References must include the complete name of the district and individual contact name, title, phone and email information.

REPLACE WITH:

1. Three (3) to Five (5) client references (see attached form) from school districts to show evidence of past experience managing grants of similar scope. References must include the complete name of the district and individual contact name, title, phone and email information.

Question: Can you provide a checklist of the required documents for submittal?

Answer: See Below:

7.1 PROPOSAL SUBMISSION REQUIREMENTS

1. Three (3) to Five (5) client references (see attached form) from school districts to show evidence of past experience managing grants of similar scope. References must include the complete name of the district and individual contact name, title, phone and email information.

2. A summary of any litigation filed against your company or any of its employees in the past three (3) years which is related to the service that the company provides in its regular course of business. The summary should state the nature of the litigation, a brief description of the case, the outcomes or projected outcomes, and the monetary amounts involved.
3. A summary of any litigation filed against any entity by you or any of your principals or employees in the past ten (10) years.

7.2 SUBMITTAL REQUIREMENTS/SPECIFICATIONS:

Please refer to the RFQ for further details.

- Tab 1 – Cover Letter – *Letter of Interest/Executive Summary*
- Tab 2 – Description of School’s Background
- Tab 3 – Experience and Qualifications of School
- Tab 4 – Methodology and Approach
- Tab 5 – School’s Financial & Compliance Standing
- Tab 6 – Timeline (Table Form)
- Tab 7 – Project Staff
- Tab 8 – School’s Organizational Chart
- Tab 9 – References – (Provide three (3) to Five (5) References of similar scope)
- Tab 10 – Appendices
 - Appendix-A Certification Regarding Lobbying (Signature Required)
 - Exhibit G – JAG-LA Supervisor and Principal Assurances (Signature Required)
 - Exhibit H – JAG-LA Assurances District/ Agency Assurances (Signature Required)
 - Exhibit I – JAG-LA Specialist Assurances (Signature Required)
 - 8.0 Authority to Contract on Behalf of School (Signature Required)
 - 10.0 Vendor Registration Form/ W-9 (Signature Required)
 - Resumes/CVs of project participants

End of Addendum No. 2